Approved 1/28/13

SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
December 10, 2012 7:00 p.m.
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER by Anita Jagodzinski, Board Vice-President, at 7:00 p.m.

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by Ms. Kari Treadway, Clerk.
Board Members present were: Joe Gittens, Anita Jagodzinski, Kate Mayer, Tim Medinger, Kari Treadway, Briana Schwabenbauer , Gary Dunlap. Excused was Cheryl Hancock. Leadership Team members present included: Dale Carlson, Jay Clark, Jason Austin, Melissa Kaatz and Wendy Savaske.

04. NOTICE OF QUORUM
A. Jagodzinski noted six of seven Board Members present and declared a quorum.

05. APPROVAL OF AGENDA
BE IT RESOLVED that the Board of Education approves the agenda for December 10, 2012 as amended on December 7th. Motion made by K. Mayer, seconded by K. Treadway. Motion passed.

06. PUBLIC PARTICIPATION
No public participation occurred.

07. REPORTS/DISCUSSION

7.1 "Polar Express"- Jacqlyn Johnson and Gabbi Fasnacht
Twenty-nine High School Entrepreneurship class students, after introducing themselves, described and advertised their project. Organized in four departments (Promotions, Sales, Operations and Human Resources), the students have combined their efforts and turned the school's gift shop into a "Polar Express" themed store. Compared to previous years, when they have spent money to stock the store, this year local businesses were invited to either donate products and services or pay a registration fee and provide goods for commercialization. The store will be open December 13-21 every day before school, during all three lunches, and after school from 3:00 PM to 8:00 PM. With the Grand Opening scheduled for Saturday, December 15th at 9:00-11:00am, the students' goal is to raise enough money to give a local, in-need family "an unforgettable Christmas experience".

7.2 KidzKare Website- Brynn Daines, Sacia Gilbertson, Devin Reeves.
Introduced by Principal Joanne Stephens, the students described the idea behind Kidzkare and the steps that lead to its fruition. Lead by teacher Laura Sandness, this charitable entity has partnered with the Children's Miracle Network at Gunderson Lutheran, La Crosse in giving children in hospitals a memorable experience. They recently appeared on the cover of iECHO, broadcasted live over the radio and are planning a Toy Drive January 2-16, 2013, all for the purpose of collecting toys and monetary donations to support their vision of giving to children in hospitals. For more details visit www.evkidzkare.weebly.com.

7.3 Instructional Services/ New Courses Proposals-BrianWopat, Chris Krueger, Jennifer Olivares, Justine Corvette.

B. Wopat made a presentation on the need of French/Spanish 1A, 1B and Honors 2 classes at High School level in an effort to balance out the existing discrepancies in the students' knowledge levels in World Languages. Information collected over the past two years has been analyzed. The proposed courses were developed based on student needs, industry trends and other recommendations and have passed the High School Administration and Curriculum Council votes before being presented to the Board. Consent is sought at the December 17th meeting.

Language teachers and the Administration will continue to investigate this topic at both High School and Middle School levels. The possibility of offering foreign language booster courses over the summer was also referenced.

7.4 Business Office/Second Quarter Budget Adjustments-Jason Austin

J. Austin presented information on the DPI revised budget. The revisions include revenue changes from an adjustment in our 3rd Friday Count, final IDEA allocations, Federal meal reimbursement rates, and gift fund increases. Expenditures increased due to carryover from prior year budgets, custodial budget increases to reflect facility use collections, and a decrease to the inter-fund transfer to support special education programming. The increased expenditures combined with less equalized aid result in an operational deficit.

The Revised Budget has been reduced to a surplus of $13,706.36, previously $128,563.40 in the Original Budget. The planned surplus includes an operational deficit of ($21,860.64) and a structural surplus of $35,567. Additional work is being done to identify cost savings that will reduce the operational deficit. This item is also part of today's Consent Agenda.

7.5 Employee Handbook/Floating Holiday Revision-Melissa Kaatz

M. Kaatz described the new text introduced in the "Holidays Defined" section of the Employee Handbook, its purpose being to avoid any future misinterpretations of the use of "Floating Holidays". "The Floating Holiday may not be used on regularly scheduled work days and must be used between the first and last workday of the work year. However, the floating holiday may not be used on a Saturday or Sunday. Examples of when a Floating Holiday may be used: Wednesday prior to Thanksgiving Day, Friday after Thanksgiving Day, Friday before Easter, etc". This item is part of today's Consent Agenda.

7.6 Transportation/Van Replacement-Roger Saxton

R. Saxton described the need to purchase an 8 passenger replacement van for the price of $22,450. The recommended vehicle, a 2011 Toyota, meets the District's specifications and has the lowest life cost per mile. Purchase is subject to prior inspection by our mechanic and the transportation supervisor. This item is part of today's Consent Agenda.

08. BOARD MEMBER REPORT/DISCUSSION

J. Gittens and K. Mayer had no comments.

T. Medinger congratulated our students for their presentation at the beginning of the Board meeting and thanked Principal Ryan Vogler for his involvement in the Middle School's fundraising efforts.

K. Treadway announce that for those interested in candidacy for the School Board vacancies, they should submit forms to the District Office by January 2, 2013. Voting will occur on April 2, 2013.

B. Schwabenbauer announced that recently a veteran came forward asking about the possibility to receive his diploma, event which she is currently planning as part of the High School's graduation ceremony. She thanked the Board for the opportunity to serve as a students' representative and extended a personal apology for times when she may have spoken outside the allowed boundaries.

G. Dunlap invited everyone to support our High School by shopping in the Polar Express store.

A. Jagodzinski extended a happy holiday season wish to everyone.

09. CONSENT AGENDA ITEMS

T. Medinger asked that item 9.4 be pulled out of the Consent Agenda.

BE IT RESOLVED that the Board of Education approves the December 10, 2012 Consent Agenda items to include all items listed except 9.4 Budget Development Event-Input variables: Personnel Report, Financial Claims and Accounts, Second Quarter Budget Adjustments, First Reading on School Board Adm. Rule/Policies: 542.4 Use of Vacation Time AR (P&G), 723.3 Emergency School Closing BP (P&G), 822 Board News Media Relations BP (P&G), Second Reading on School Board Policy 345.65 Diplomas for Veterans BP (SALC), Van Replacement. Motion made by G. Dunlap, seconded by J. Gittens. Motion passed.

BE IT RESOLVED that the Board of Education approves Consent Agenda item 9.4 Budget Development Event-Input Variables/Scenarios A only (staffing levels remain at current level). Motion by T. Medinger, seconded by G. Dunlap.

A discussion took place on the topic. J. Austin explained that enrollment numbers presented were based on a 2 year cohort method analysis and reflected a 2.6% increase in student counts for the following year, main reason being the graduation of a rather small senior class. The 12:1 student/teacher ratio was calculated using data from mandated DPI reports. J. Austin will provide information regarding the financial output of the budget input variables at the December 17th meeting. Motion passed.

10. EXECUTIVE SESSION

BE IT RESOLVED that the Board of Education moves to Executive Session as per Wisconsin Statute 19.85(1) (c) for the purpose of administrative contract renewals and per Wisconsin Statute 19.85(1)(g) for the purpose of conferring with legal counsel regarding pending claim against the District. Motion made by K. Treadway, seconded by J. Gittens.
Roll call vote: Joe Gittens, Anita Jagodzinski, Kate Mayer, Tim Medinger, Kari Treadway, Gary Dunlap. Motion passed at 8:35 pm.

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of December 10, 2012 at 9:25p.m. Motion made by K. Mayer, seconded by J. Gittens. Motion passed.

Submitted by,

Kari Treadway, Clerk