

SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, July 24, 2023 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Barb Wuensch, Krystal Lee (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, and Bridget Todd-Robbins.

04. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the July 24, 2023 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board at this time.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller shared summer school for middle school, elementary, and incoming Kindergarten students started on July 10 and will continue through July 27. She added construction of the roundabout at the Briggs/McHugh intersection is on schedule and workers hope to start paving on Wednesday. Dr. Mueller stated she will provide a more extensive report of referendum construction projects at the end of August.

08. RECOGNITION/THANK YOU

8.1 2022-23 Friends of Education

Administrators and Board members shared words of appreciation as they recognized the 2022-23 Friends of Education. The dedication of time and talents of these volunteers is a priceless contribution to the District. Congratulations are in order for Mike Gorder (Holmen High School), Ruth Scholze (Holmen Middle School), Robin Artman (Evergreen), Leif Nelson (Prairie View), Jean Nash (Sand Lake), Katherine Lavelle (Viking), and Kim McMahon (Holmen Public Preschool). Thank you to these and all volunteers in the School District of Holmen (District).

8.2 Altra Federal Credit Union Donation

Dr. Mueller thanked Altra Federal Credit Union for their recent donation of \$4,000 to the Holmen High School DECA program to sponsor membership for all students in marketing class.

09. REPORTS/DISCUSSION

9.1 Physical Therapy 66.0301 Agreement

Executive Director of Student Services Jill Mason presented to the Board for approval on August 14 the 66.0301 agreement with the School District of Onalaska for costs associated with sharing a school-based physical therapist.

9.2 2024-25 Budget Development Process

Executive Director of Finance and Operations Julie Holman shared with the Board the 2024-2025 budget development calendar, a single-page snapshot of the important events that includes the position or department responsible for completing the critical components.

9.3 SDH Open Enrollment Out Summary Report

J. Holman provided a summary of open enrollment out in the District including the historical trend of a net of approximately 250 open enrolled out students, reasons families provided for open enrolling out, and suggested actions.

10. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the July 24, 2023 Consent Agenda as presented, which includes: June 26, 2023 Board Meeting Minutes; Personnel Report; Financial Claims and Accounts; Budget Status Reports; 2023-24 Police Liaison Contract; Clinical Affiliation Agreement: University of Minnesota; 66.0301 Agreements: Project SEARCH, Project Bridge, and Project LIVE; and Second Reading of Board Policies: 0173 Independent Financial Auditor, 1619.03/3419.03/4419.03 Patient Protection and Affordable Care Act, 5114 Nonimmigrant Students and Visitor Programs, 7540 Technology, 7540.01 Technology Privacy, 7540.02 Web Content, Apps, and Services, 7540.03 Student Technology Acceptable Use and Safety, 7540.04 Staff Technology Acceptable Use and Safety, 7540.05 Assistive Technology and Services, 7540.06 District-Issued Staff E-Mail Account, 7540.07 District-Issued Student E-Mail Account, 7544 Use of Social Media, 7550 Cooperation with Local Governments, 8141 Required Reporting of Staff Conduct, 8145 Annual Reports, 8146 Notification of Educational Options, 8210 School Calendar, 8220 School Day and School Closing, 8309 Open Meetings for Non-Board Committees, 8320 Personnel Records, 8320.01 Unauthorized Acquisition of Staff Personal Information, 8325 Receipt of Legal Documents by District Employees, 8340 Providing a Reference, 8390 Animals on District Property, 8395 Student Mental Health Services, 8420 School Safety, 8420.01 Epidemics and Pandemics, 8442 Reporting Accidents, 8450.01 Personal Protective Equipment During Pandemic/Epidemic Events, 8452 Automated External Defibrillators (AED), 8453 Direct Contact Communicable Diseases, 8453.01 Control of Blood-Borne Pathogens, 8462 Child Abuse and Neglect, 8462.01 Threats of Violence, 8463 Students without Parents, 9150 School Visitors, 9151 Use of Cameras and Other Recording Devices in Locker Rooms, 9211 District-Support Organizations, 9250 Relations with Parents, and 9270 Home-Based, Private, or Tribal Schooling. Motion made by B. Wuensch and seconded by C. Lau.

11. BOARD DEBRIEF

11.1 Board Member comments/reinforcement and committee reports

All Board members thanked the Friends of Education for their service to the District and dedication to its students.

B. Wuensch acknowledged retired Holmen High School teacher Bob Hoffman published a book about his life and time teaching in the District. She shared that he will hold two book signings in Holmen and would like to see his former students.

K. Lee thanked the principals and volunteers for all they contribute and do to support the District in creating a kind and welcoming space for all students. She added it is truly appreciated. She recognized Communication Specialist Travis Judell for representing Holmen well.

K. Islam stated volunteers are important to the community and students. She added that it is incredible to recognize so many people and show how the community comes together for the district.

L. Nied stated that she was happy to see a full room tonight. She continued that she knows there are countless other volunteers that could have been recognized tonight and she appreciates them all. She stated that transparency is important to the Board and hopes to find ways to be more transparent.

M. Smith thanked all staff that attended the Meet and Confer session, adding that it is important to hear directly from staff.

B. Todd-Robbins stated that she liked J. Holman's connection to transparency in her presentation.

J. Dieck said it was an enjoyable meeting.

11.2 Correspondence received

11.3 Board Meeting Schedule

- a. August 14, 2023 Board Meeting, 7pm
- b. August 28, 2023 Back to School Kickoff
- c. August 28, 2023 Board Meeting, 7pm

12. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of July 24, 2023 at 7:43 p.m. Moved by C. Lau. Seconded L. Nied. Motion carried.

Submitted by Maggie Smith, Board Clerk.

