

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, September 11, 2023 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

J. Dieck requested a moment of silence in memory of September 11, 2001.

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Krystal Lee (Student Representative), and Jennifer Dieck. Khadijah Islam was excused.

04. NOTICE OF QUORUM by J. Dieck, Board President

With six Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the September 11, 2023 Board meeting. Motion made by C. Lau, seconded by L. Nied. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board at this time.

07. RECOGNITION/THANK YOU

7.1 WI RtI Center Recognition

District Administrator Dr. Kristin Mueller acknowledged that Sand Lake Elementary and Holmen Public Preschool have been recognized by the Wisconsin Response to Intervention Center and the Wisconsin Department of Public Instruction at the bronze level for behavior.

08. REPORTS/DISCUSSION

8.1 Referendum Project Update

Dr. Mueller, along with Michelle Maland of HSR, Director of Facility Services Chad Brandau, and School District of Holmen principals Ryan Vogler, Sue Eitland, and Nina Swanson, presented a timeline of referendum projects, progress updates, and anticipated plans/renderings.

8.2 Middle School HVAC Equipment Package Bids

C. Brandau presented for approval this evening the recommendation to award bids for middle school HVAC equipment to Fluid Handling for hydronic pumps and boilers and to Master Building Solutions for scroll water chillers, energy recovery ventilator unit, and air handler unit. The equipment will be funded through ESSER III dollars and work will be completed in conjunction with the referendum projects discussed earlier tonight.

8.3 2023-24 Budget – Proposed Budget

Executive Director of Finance & Operations Julie Holman presented to the Board for consent on September 25 the 2023-24 proposed budget. The Proposed Budget has a projected general fund revenue budget of \$55,425,031 and a projected expenditure budget of \$57,556,069, with a budget deficit of \$2,131,038. The estimated fund balance 06/30/2024 is \$15,303,516, representing 26.6% as a percentage of general fund expenditures. The Original Budget will be presented at the Budget Hearing on October 23, 2023, as required by statute.

8.4 Contract for Speech & Language Services

Executive Director of Student Services Jill Mason presented the recommendation to approve the contract for speech and language services required to fill a position for a staff member on leave. This item will appear on the September 25 consent agenda.

09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the September 11, 2023 Consent Agenda as presented, which includes: August 11 and 14, 2023 Board Meeting Minutes; Personnel Report; Financial Claims and Accounts;

Seclusion, Restraint, and Bullying Report; Dual Credit Memorandums of Understanding: University of Wisconsin-River Falls and University of Wisconsin-Oshkosh; and Middle School HVAC Equipment Package Bids. Motion made by C. Lau and seconded by M. Smith. Motion carried.

10. BOARD DEBRIEF

10.1 Board Member comments/reinforcement and committee reports

C. Lau thanked all District staff involved in the referendum projects for their hard work and updates. He added that it is an exciting time in the District and can see a lot of work went into planning.

M. Smith thanked presenters for their thoughtful planning and presentation.

B. Todd-Robbins stated it is absolutely incredible to know all the behind-the-scenes work that goes into the planning of the referendum projects and budget planning. She thanked Julie Holman for her work on budget planning.

B. Wuensch shared her appreciation for the efforts of J. Holman.

K. Lee echoed the thank you to all involved in the referendum presentation.

Dr. Mueller added that Homecoming festivities will take place next week with a parade at 1 p.m. on Friday and the first annual Block Party at HHS from 4:30-6:30 p.m. on Friday. The Block Party is hosted by the Holmen Area Foundation and Holmen Booster Club.

10.2 Correspondence received

10.3 Board Meeting Schedule

- a. September 13, 2023 Board Workshop, 5 pm
- b. September 25, 2023 Policy Committee Meeting, 5 pm
- c. September 25, 2023 Board Meeting, 7 pm
- d. October 5, 2023 WASB Fall Regional Meeting & Workshop – G-E-T
- e. October 9, 2023 Board Meeting, 7 pm
- f. October 23, 2023 Budget Hearing, 6 pm
- g. October 23, 2023 Annual Meeting, following Budget Hearing
- h. October 23, 2023 Board Meeting, following Annual Meeting

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of September 11, 2023 at 8:40 p.m. Moved by C. Lau. Seconded L. Nied. Motion carried.

Submitted by Maggie Smith, Board Clerk.

