

**SCHOOL DISTRICT OF HOLMEN  
REGULAR SCHOOL BOARD MEETING MINUTES  
Monday, September 25, 2023 7:00 p.m.  
School Board Meeting Room  
1019 McHugh Road  
Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk

Board members present were Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Jennifer Dieck, Khadijah Islam, and Chris Lau. Krystal Lee (Student Representative) was excused.

**04. NOTICE OF QUORUM** by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**

BE IT RESOLVED that the Board of Education approves the agenda for the September 25, 2023 Board meeting.

Motion made by C. Lau, seconded by B. Wuensch. Motion carried.

**06. PUBLIC PARTICIPATION**

No one addressed the Board.

**07. DISTRICT ADMINISTRATOR'S REPORT**

7.1 District Administrator Status Report Summary

School District of Holmen District Administrator Dr. Kristin Mueller reported the District celebrated Homecoming last week with many fun-filled activities including the Homecoming parade, First Annual Block Party, Homecoming Dance, and dress up days in schools throughout the week. Dr. Mueller congratulated the girls golf team on their MVC championship and Jayeanna Palm on placing first at the conference event.

7.2 Police Liaison Report

**08. RECOGNITION/THANK YOU**

8.1 WASB 2023 Business Honor Roll

- a. 608 Investment Group, LLC.
- b. Gundersen Health System
- c. Features Bar & Grill
- d. Lowman Dental
- e. Blue Moon Restaurant

The School District of Holmen recognized 608 Investment Group LLC, Gundersen Health System, Features Bar & Grill, Lowman Dental, and Blue Moon Restaurant as Wisconsin Association of School Boards' 2023 Business Honor Roll Recipients.

8.2 National Custodians Day (October 2, 2023)

Dr. Mueller urged Board members to join her in celebrating National Custodians Day on October 2 by sharing their appreciation for the custodial staff of the District for their role in keeping schools running smoothly.

8.3 US News and World Report Recognition of Holmen High School

Dr. Mueller recognized Holmen High School earned the ranking of a US News and World Report 2023-2024 Best High School.

8.4 National Merit Scholarship Semifinalist: Lucas Strauss

Dr. Mueller congratulated HHS senior Lucas Strauss on becoming a National Merit Scholarship Semifinalist and wished him well as he completes the rigorous next steps in hopes of becoming a finalist and Merit Scholar.

8.5 Wisconsin School Board Week (October 1-7, 2023)

Dr. Mueller recognized the contributions of Board members as part of Wisconsin School Board Week and thanked Board members for their service to the District.

8.6 WASB Recognition

- a. Jennifer Dieck

## b. Chris Lau

Board members Jennifer Dieck and Chris Lau have been recognized by the Wisconsin Association of School Boards for their commitment to professional development. Both achieved Level 1 in the WASB member recognition program by attending training opportunities focused on student achievement and improving public school education by the WASB.

**09. REPORTS/DISCUSSION**

## 9.1 Advanced Placement Results

HHS Academic and Career Planning Counselor Lindsey Seipp and Executive Director of Instructional Services Kim Edwards presented to the Board the 2022-23 Advanced Placement (AP) results for the District, including score and participation trends for recent years.

## 9.2 Early College Credit Program, Start College Now, &amp; Transcribed &amp; Dual-Credit Programs

L. Seipp and K. Edwards updated the Board on the current college credit courses available to HHS students through the Early College Credit (ECCP), Start College Now (SCN), and Transcribed-Credit/Dual Credit programs, program participation, and cost savings.

## 9.3 Summer School Report

K. Edwards along with summer school principals Sue Eitland (elementary), Ben Tashner (HMS), and Nick Bakke (HHS) presented for report overviews of summer school programs provided for each school level in the summer of 2023, including program offerings and enrollment.

## 9.4 Transportation Extra Trip Hourly Wage Rate

Director of Human Resources Melissa Kaatz presented to the Board for approval on October 9 the recommendation to increase the bus driver extra trip rate to \$16.25 per hour for regular and substitute bus drivers as well as pay participants in the coach/advisor CDL driving program \$16.25 per hour for both drive time and time at the event.

## 9.5 Student Employee Hourly Wage Rate

M. Kaatz presented to the Board for consideration on the October 9 consent agenda the recommendation to align the student employee hourly wage rate to \$12.50 per hour for all positions.

## 9.6 New Position: Extra Trip Bus Driver – Limited Term (2 Positions)

M. Kaatz, along with Director of Transportation Dan Garrett recommended to the Board the addition of two extra trip bus driver limited term positions to help alleviate the limited number of extra trip drivers. This item will appear on the October 9 consent agenda.

**10. CONSENT AGENDA ITEMS**

BE IT RESOLVED that the Board of Education approves the September 25, 2023 Consent Agenda as presented, which includes: August 28, 2023 Board Meeting Minutes, Personnel Report, Financial Claims and Accounts, Budget Status Reports, 2023-24 Budget – Proposed Budget, and Contract for Speech & Language Services. Motion made by C. Lau and seconded by M. Smith. Motion carried. Dr. Mueller recognized Mike McHenry, Head Custodian at Sand Lake, whose retirement appears on tonight's consent agenda.

**11. BOARD DEBRIEF**

## 11.1 Board Member comments/reinforcement and committee reports

L. Nied thanked all for attending tonight's meeting, especially the businesses honored. She added that it is neat to hear how involved businesses are in the District. She thanked tonight's presenters and said she learns something new every presentation.

M. Smith gave kudos to all the businesses recognized and those that were not recognized as she knows there is a lot of community involvement. She thanked all that helped with Homecoming festivities and thanked custodians for all they do. M. Smith reported the Policy Committee met tonight and is advancing six policies to the Board for first readings.

B. Todd-Robbins thanked summer school presenters. She added the District summer school program says a lot of the commitment of so many teachers and it benefits students.

B. Wuensch thanked custodians for the work they do and congratulated National Merit Semifinalist Lucas Strauss.

K. Islam echoed the comments made by previous Board members.

C. Lau stated the Block Party was a great event and thanked the Holmen Area Foundation, District Leadership Team, and Booster Club for hosting. He added that he looks forward to future events that demonstrate such community support.

J. Dieck extended her heartfelt gratitude to custodians saying their work is essential to the success of schools. In

regards to Wisconsin School Board Week, she stated she enjoys serving with current Board members and their decisions and actions have a profound impact. She thanked all for their service. J. Dieck continued that it was great to have all businesses honored here tonight and thanked them for all they do for students, staff, and the District. She concluded that she attended the Homecoming Parade and it was lots of fun.

11.2 Correspondence received

11.3 Board Meeting Schedule

- a. October 5, 2023 WASB Fall Regional Meeting & Workshop – G-E-T
- b. October 9, 2023 DEI Committee Meeting, 5 pm
- c. October 9, 2023 Board Meeting, 7 pm
- d. October 16, 2023 Policy Committee Meeting, 5pm
- e. October 23, 2023 Budget Hearing, 6 pm
- f. October 23, 2023 Annual Meeting, following Budget Hearing
- g. October 23, 2023 Board Meeting, following Annual Meeting
- h. January 17-19, 2024 State Education Convention - Milwaukee

## 12. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of September 25, 2023 at 8:14 p.m.  
Moved by C. Lau. Seconded B. Todd-Robbins. Motion carried.

Submitted by Maggie Smith, Board Clerk.

