

**SCHOOL DISTRICT OF HOLMEN**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**Monday, October 9, 2023 7:00p.m.**  
**School Board Meeting Room**  
**1019 McHugh Road**  
**Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President

J. Dieck made a statement recognizing Indigenous Peoples Day.

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk

Board members present were Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Krystal Lee (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, and Lindsay Nied.

**04. NOTICE OF QUORUM** by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**

BE IT RESOLVED that the Board of Education approves the agenda for the October 9, 2023 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

**06. PUBLIC PARTICIPATION**

No one addressed the Board at this time.

**07. RECOGNITION/THANK YOU**

7.1 Introduction of New Staff

The Board welcomed all new staff members to the School District of Holmen (District). New staff members in attendance introduced themselves and shared from where they are joining the District and their new roles.

7.2 National School Lunch Recognition Week (Oct. 9-13, 2023)

District Administrator Dr. Kristin Mueller invited the Board to join school districts across the country and proclaim October 9-13, 2023 as National School Lunch Week.

7.3 National School Bus Safety Week (Oct. 16-20, 2023)

October 16-20, 2023 is National School Bus Safety Week. Dr. Mueller thanked the Transportation Department for all they do to ensure the safe travel of students to and from school and school events.

7.4 North Country Steak Buffet Donation to SDH Staff

Dr. Mueller thanked North Country Steak Buffet for their donation of car wash passes for staff members.

**08. REPORTS/DISCUSSION**

8.1 ESSA/Title I Report

Executive Director of Instructional Services Kim Edwards and Title I educator Shannon Krett shared with the Board the Every Student Succeeds Act/Title I report, which included information about schoolwide programs, the equitable multi-level system of support, and details of what Title I looks like in schools.

8.2 Clinical Affiliation Agreement: Viterbo University

Executive Director of Student Services Jill Mason presented to the Board for approval tonight the recommendation for a clinical affiliation agreement with Viterbo University. The agreement would provide student clinical experiences for Viterbo students in the Speech and Language Therapy program.

**09. CONSENT AGENDA ITEMS**

BE IT RESOLVED that the Board of Education approves the October 9, 2023 Consent Agenda as presented, which includes: September 11 and 13, 2023 Board Meeting Minutes, Personnel Report, Financial Claims and Accounts, Transportation Extra Trip Hourly Wage Rate and associated Employee Handbook language, Student Employee Hourly Wage Rate, New Position: Extra Trip Bus Driver – Limited Term (2 Positions) and associated Employee Handbook language, and Clinical Affiliation Agreement: Viterbo University. Motion made by C. Lau and seconded by M. Smith. Motion carried.

**10. BOARD DEBRIEF****10.1 Board Member comments/reinforcement and committee reports**

All Board members welcomed the new staff members.

M. Smith recognized Indigenous Peoples Day and encouraged all to learn more about Indigenous Peoples. M. Smith thanked the Nutrition Services Department adding that in her work with them, the District's team is always the first to try new things. Students planted and harvested apples for the program and hydroponic lettuce (grown at the high school) is often served at lunch. M. Smith added the program is often recognized at the state level.

B. Todd-Robbins stated it was a pleasure hearing from new staff members. She expressed appreciation to J. Dieck for recognizing Indigenous Peoples Day and shared seeing two Indigenous students in a La Crosse school excited that it was their day to be acknowledged and celebrated. She looks forward to the District's equity work. B. Wuensch reported the Diversity, Equity, and Inclusion Committee held their first meeting tonight to discuss 2023-24 committee goals including developing a commitment statement and DEI long-range plan. For the next meeting, committee members will bring back their ideas for the statement. B. Wuensch thanked Viking Elementary principal Nina Swanson, Viking staff, and students for inviting her to the school's annual Peace Pole ceremony.

K. Lee thanked new staff for choosing Holmen and said they will make a great impact on students. She thanked the Nutrition Services team for not only working hard to provide good food, but also making it affordable and the school day better. K. Lee gave a shout out to the girls golf team currently competing in the State Championship.

K. Islam stated the highlight of her day was attending the first DEI Committee meeting. She said in her perspective as a Board member and community member, Holmen has taken great steps to be a leader in DEI and is proud to be a part of these conversations.

C. Lau reported the Policy Committee will meet on October 16 and thanked new staff for bringing their talents to Holmen. He congratulated the golf team and wished them luck.

L. Nied said that as she learns more about the School District of Holmen, she is thankful her children attend here. She continued that students have many opportunities for learning and career paths. L. Nied stated all Board members attended the WASB Regional Meeting last week at G-E-T and were the only school district that had all board members attending. She added this shows the dedication and commitment of Board members to learn outside of Board meetings.

J. Dieck said she hoped all new staff members had a great first month of school. She thanked Board members for attending the regional meeting and for their commitment to be better. She gave kudos to the Nutrition Services program and Mike Gasper. She continued M. Gasper is a leader at the state and national level and the Nutrition Services team does amazing work with the best lunch program that she knows. J. Dieck thanked all bus drivers for transporting students to and from school safely and being responsible for students' well-being.

**10.2 Correspondence received****10.3 First Readings of Board Policies:**

- a. po 7440 Facility Security
- b. po 7440.01 Video Surveillance & Electronic Monitoring
- c. po 8120 Volunteers
- d. po 8305 Information Security
- e. po 8315 Information Management
- f. po 9160 Public Attendance at School Events

**10.4 Board Meeting Schedule**

- a. October 16, 2023 Policy Committee Meeting, 5 pm
- b. October 23, 2023 Budget Hearing, 6 pm
- c. October 23, 2023 Annual Meeting, following Budget Hearing
- d. October 23, 2023 Board Meeting, following Annual Meeting
- e. November 13, 2023 DEI Committee Meeting, 5 pm
- f. November 13, 2023 Board Meeting, 7 pm
- g. January 17-19, 2024 State Education Convention - Milwaukee

**11. CLOSED SESSION**

BE IT RESOLVED that the Board of Education hereby moves to adjourn into closed session pursuant to Wisconsin Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in this case analysis of compensation for district positions of individual educators. Moved by M. Smith. Seconded by C. Lau. Roll call vote.

Maggie Smith-yes, Bridget Todd-Robbins-yes, Barb Wuensch-yes, Jennifer Dieck-yes, Khadijah Islam-yes, Chris Lau-yes, and Lindsay Nied-yes. Motion carried.

**12. ADJOURNMENT**

BE IT RESOLVED that the Board of Education adjourns the regular meeting of October 9, 2023 at 8:54 p.m. Moved by C. Lau. Seconded K. Islam. Motion carried.

Submitted by Maggie Smith, Board Clerk.

A handwritten signature in cursive script, appearing to read "Maggie Smith".