

**SCHOOL DISTRICT OF HOLMEN  
REGULAR SCHOOL BOARD MEETING MINUTES  
Monday, November 27, 2023 7:00 p.m.  
School Board Meeting Room  
1019 McHugh Road  
Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President at 7:01 p.m.

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk

Board members present were Krystal Lee (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, and Barb Wuensch.

**04. NOTICE OF QUORUM** by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**

BE IT RESOLVED that the Board of Education approves the agenda for the November 27, 2023 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

**06. PUBLIC PARTICIPATION**

No one addressed the Board.

**07. DISTRICT ADMINISTRATOR'S REPORT**

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller recognized Director of Nutrition Services Michael Gasper and the Nutrition Services Department for scoring 100% on health inspections at all six schools. Dr. Mueller congratulated the Holmen High School cast and crew for their one act performance of "Bad Auditions by Bad Actors," which was recognized by the 2023 WI Theatre Association with several awards. Required annual drill after action reports for each school building were provided to the Board.

- a. Evergreen Drill After Action Report
- b. Prairie View Drill After Action Report
- c. Sand Lake Drill After Action Report
- d. Viking Drill After Action Report
- e. Holmen Middle School Drill After Action Report
- f. Holmen High School Drill After Action Report
- g. Ace Academy Drill After Action Report

7.2 Police Liaison Report

**08. REPORTS/DISCUSSION**

8.1 Entrepreneurship Class

The HHS entrepreneurship class shared with the Board details of the group's holiday model store, the Mistletoe Market. Each department manager introduced their team, shared departmental objectives, and thanked all sponsors for being a part of this fundraiser benefiting the Keeney family.

8.2 DECA Officers

DECA Officers shared with the Board a presentation outlining the organization's history, activities held throughout the year, leadership development, social media channels, income sources, and community service projects.

8.3 District & School State Report Cards

Executive Director of Instructional Services Kim Edwards shared with the Board the results of the State report cards for the District and individual schools as compared to peer districts and statewide. The District scored 73.3 or "Exceeds Expectations." Information obtained from the report cards is balanced with other data sources to drive instructional decisions made both at the school and district levels.

8.4 University of Wisconsin-La Crosse Memorandum of Understanding

K. Edwards presented to the Board for approval on the December 11 consent agenda a memorandum of understanding with the University of Wisconsin – La Crosse to provide concurrent credit opportunities for qualified secondary students who may elect to earn both college credits and high school credits simultaneously.

#### 8.5 New Course Proposals

K. Edwards, along with HHS teachers Michelle Jensen, Marina Tofstad, and Jaimie Okusko presented to the Board for consent on December 11 the recommendation to approve the new course proposals for Percussion Ensemble, Spanish IV & V, and English 100. If approved, Spanish IV & V would be a modification of current courses to shift from students earning dual credit at UW Green Bay to concurrent credits at UWL. If approved, students taking English 100 could earn dual credits at UW River Falls.

#### 8.6 2024-25 School Year Calendar

Dr. Mueller presented to the Board for approval on tonight's consent agenda the 2024-25 school year calendar for students. The calendar contains 178 student contact days, beginning August 26, 2024 and ending on May 30, 2025. The District received DPI approval to start the school year prior to September 1 to allow for greater time for construction during the summer of 2025.

### 09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the November 27, 2023 Consent Agenda as presented, which includes: October 23, 2023 Board Meeting Minutes, Personnel Report, Financial Claims and Accounts, Budget Status Reports, HHS Gymnasium Bleacher Bid, and 2024-25 School Year Calendar. Motion made by K. Islam and seconded by C. Lau. Motion carried.

### 10. BOARD DEBRIEF

#### 10.1 Board Member comments/reinforcement and committee reports

K. Lee thanked staff for the new class opportunities, adding that she wished they were available while she could still enroll. K. Lee recognized the winter sports and activities and commended participants. She thanked the entrepreneurship class for their presentation on Mistletoe Market.

K. Islam stated that it was cool to see the different offerings available to high school students. She continued that especially with the state of higher education, the opportunity for HHS students to earn credits at a reduced cost opens more doors. She commended the District for taking fiscal responsibility for the district and families.

K. Islam gave a shout out to the HHS students that presented. She said it is good to see the model store is still happening and she reminisced about competing for DECA as a student. She added she is excited for all and hopes they get as much out of DECA as she did.

C. Lau gave kudos to the DECA officers, stating that it is always exciting to see how they are helping out families. He continued that as a parent of future HHS students, he is very excited for the new course proposals.

L. Nied asked if there was follow up on opportunities for improvement noted in the Drill After Action Reports. Dr. Mueller explained the purpose of the Drill After Action reports is to identify and address gaps. The reports are reviewed and addressed by the District Safety Committee and Director of Safety. She added there are also building safety teams that can make some improvements noted in reports.

L. Nied asked why committees were restructured, to which J. Dieck replied that there were previously four committees. The District is in the process of transitioning to Neola for policies so the policies are now reviewed by the Policy Committee instead of four separate committees. L. Nied noted parents can set up recurring payments online for meals and avoid fees. L. Nied also asked for a follow up on the middle school auditorium. Dr. Mueller replied that she and HMS Principal Ryan Vogler have responded directly to those that have reached out. She added HMS will continue to have drama and performing arts. She acknowledged the space provided will look different, but the District is investing in lighting and other features for the space. She said the District also continues to explore other options, but is very proud of the multi-million dollar fine arts center in the District.

M. Smith echoed the kudos extended by other Board members. She reported the Policy Committee met tonight and one updated policy was forwarded to tonight's Board agenda and nine other policies will appear on the December 11 agenda for consideration.

B. Todd-Robbins said there are lots of celebrations tonight with theatre's performance at state, Nutrition Services' perfect scores, DECA, Mistletoe Market, District report card, and new course proposals. She stated she is impressed with all that is happening now.

B. Wuensch thanked teachers and District staff for continuing to foster college credit and technical programs that Holmen is known for. She thanked all for all they do.

J. Dieck gave a shout out to Mike Gasper and the Nutrition Services team for maintaining a high level of excellence on their inspections.

#### 10.2 Correspondence received

- 10.3 School Board Committee Written Reports
  - a. October 9, 2023 DEI Committee Notes
- 10.4 First Reading of Board Policy:
  - a. po 2240 Controversial Issues in the Classroom
- 10.5 School Board Election Notice
- 10.6 Board Meeting Schedule
  - a. December 11, 2023 DEI Committee Meeting, 5pm
  - b. December 11, 2023 Board Meeting, 7pm
  - c. January 8, 2024 DEI Committee Meeting, 5pm
  - d. January 8, 2024 Board Meeting, 7pm
  - e. January 17-19, 2024 State Education Convention – Milwaukee

**11. ADJOURNMENT**

BE IT RESOLVED that the Board of Education adjourns the regular meeting of November 27, 2023 at 8:10 p.m.  
Moved by C. Lau. Seconded B. Wuensch. Motion carried.

