

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, December 11, 2023 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Jennifer Dieck, Khadijah Islam, Chris Lau, Maggie Smith, and Barb Wuensch. Lindsay Nied, Bridget Todd-Robbins, and Krystal Lee (Student Representative) were excused.

04. NOTICE OF QUORUM by J. Dieck, Board President

With five Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the December 11, 2023 Board meeting. Motion made by C. Lau, seconded by M. Smith. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller noted the Pump House Regional Arts Center is hosting the District's Elementary Art Show. Artwork of students from Holmen elementary schools will be on display until January 6th. Dr. Mueller recognized Prairie View Elementary has been named a 2024 Best Elementary school by U.S. News & World Report.

7.2 Police Liaison Report

08. REPORTS/DISCUSSION

8.1 Audit Report – 2022-23 Financial Statements & Management Letter

Director of Business Services Krystal Matt shared with the Board for approval on January 8 the 2022-23 Financial Statements and Management Letter. The auditor found no concerns with the financial statements, federal or state awards, but presented one issue with noncompliance requiring a corrective action plan for the 2022-23 audited financial statements.

8.2 2024-25 Budget – Input Variables Best Estimate

Executive Director of Finance & Operations Julie Holman presented the 2024-25 budget forecast variables for board review. The proposed input variables are used to update a five-year forecast using both historical actuals and variables to produce new budget scenarios.

8.3 School Safety Plans

Director of Safety and Student Services Jennifer Gimmer presented to the Board for approval on tonight's consent agenda the District's school safety plan, as required by 2017 Wisconsin Act 143. The presentation included information on drills and training completed, community partnerships, and next steps.

09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the December 11, 2023 Consent Agenda as presented, which includes: November 8 and 13, 2023 Board Meeting Minutes; Personnel Report; Financial Claims and Accounts; Budget Status Reports; University of Wisconsin-La Crosse Memorandum of Understanding; New Course Proposals: Percussion Ensemble, Spanish IV & V, and English 100; School Safety Plans; and Second Readings of Board Policy: po 2240 Controversial Issues in the Classroom. Motion made by B. Wuensch and seconded by M. Smith. Motion carried.

10. BOARD DEBRIEF

- 10.1 Board Member comments/reinforcement and committee reports
 - K. Islam stated that this is the only Board meeting in December and wished all happy holidays and new year.
 - M. Smith thanked tonight's presenters.
 - B. Wuensch reported the DEI Committee met tonight and is finalizing the commitment statement. The Committee anticipates presenting the statement to the Board in January.
 - J. Dieck welcomed Kathleen Stephany, the District's new Director of I&T, adding that she is excited to have Kathleen here. J. Dieck congratulated Prairie View Elementary on the U.S. News & World Report recognition. She added it takes staff, families, and community for District schools to receive awards such as this. J. Dieck stated that she attend the Brunch with the Stars on Saturday and the middle and high school show choirs did an amazing job. She thanked the staff for a shout out to the Board at the event.
- 10.2 Correspondence received
- 10.3 School Board Committee Written Reports
 - a. October 16, 2023 Policy Committee Notes
- 10.4 First Readings of Board Policies:
 - a. po 6110 Federal Funds
 - b. po 6114 Cost Principles – Spending Federal Funds
 - c. po 6151 Returned/Outstanding/Stale Checks
 - d. po 6325 Procurement – Federal Funds/Grants
 - e. po 6440 Cooperative Purchasing
 - f. po 6620 Petty Cash
 - g. po 6630 Cash Handling and Deposits
 - h. po 6700 Fair Labor Standards Act (FLSA)
 - i. po 6830 Audit
- 10.5 Board Meeting Schedule
 - a. January 8, 2024 DEI Committee Meeting, 5 p.m.
 - b. January 8, 2024 Board Meeting, 7 p.m.
 - c. January 17-19, 2024 State Education Convention – Milwaukee
 - d. January 22, 2024 Wellness Committee Meeting, 3:30 p.m.
 - e. January 22, 2024 Board Meeting, 7 p.m.

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of December 11, 2023 at 7:35 p.m.
Moved by C. Lau. Seconded B. Wuensch. Motion carried.

Submitted by Maggie Smith, Board Clerk.

