

**SCHOOL DISTRICT OF HOLMEN**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**Monday, June 10, 2024 7:00 p.m.**  
**School Board Meeting Room**  
**1019 McHugh Road**  
**Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk

Board members present were Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Keiven Zielke (Student Representative), Jennifer Dieck, and Chris Lau. Khadijah Islam was excused.

**04. NOTICE OF QUORUM** by J. Dieck, Board President

With six Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**

BE IT RESOLVED that the Board of Education approves the agenda for the June 10, 2024 Board meeting. Motion made by C. Lau, seconded by M. Smith. Motion carried.

**06. PUBLIC PARTICIPATION**

No one addressed the Board.

**07. RECOGNITION/THANK YOU**

7.1 WKTY Thank You

District Administrator Dr. Kristin Mueller thanked WKTY for their livestreaming of the Class of 2024 Commencement Ceremony so those unable to attend in person could still cheer on the graduates.

7.2 State Champion: Lydia Lazarescu

The Board welcomed Holmen High School student Lydia Lazarescu to be recognized as the 2024 WIAA State Track & Field champion in the girls 100m dash and 200m dash.

**08. REPORTS/DISCUSSION**

8.1 Annual Evaluation of K-12 Literacy Program

Executive Director of Instructional Services Kim Edwards, Director of Learning & Assessment Lacey Sinn, and District Literacy Coach Traci Sommerfeldt provided the annual evaluation of K-12 literacy program including updates to curriculum, assessment results, upcoming changes due to Act 20, and instructional materials.

8.2 Field Experience Contract:

a. University of Wisconsin – Stout

K. Edwards presented for consent on June 24 the recommendation to approve the field experience contract with the University of Wisconsin – Stout. If approved, the agreement would be in place from July 1, 2024 through June 30, 2026.

8.3 New Position: Float Bus Driver

Director of Transportation Dan Garrett presented for approval on the June 24 consent agenda the recommendation for a new float bus driver position to cover open morning and afternoon bus, van, and educational assistant routes.

8.4 2024-25 Preliminary Budget

Executive Director of Finance and Operations Julie Holman reported to the Board the 2024-25 Preliminary Budget. The Preliminary Budget has a projected general fund budget deficit of \$2,556,112. The operating deficit has increased due to revenue per pupil limitations, slow enrollment decline, record inflation, increased cost of special education, behavioral and mental health expenses, unfunded mandates, and the expiration of federal pandemic relief funding. To reverse the deficit, the school district may cut back on certain expenditures or increase revenue-generating activities. The estimated fund balance for 06/30/2025 is \$14,161,141. The Proposed 2024-25 Budget will be presented for review and approval in August 2024.

**09. CONSENT AGENDA ITEMS**

BE IT RESOLVED that the Board of Education approves the June 10, 2024 Consent Agenda as presented, which includes: May 13, 2024 Board Minutes; Personnel Report; Financial Claims and Accounts; Math Curriculum; and Employee Handbook Language (Round 14): Part I Section 3: Employees Child at Work, Part I Section 6: Payroll Dates, Part I Section 11: Personal Leave Increments, Part I Section 13: Unpaid Leaves of Absence, Part I Section 17: Evaluations, Part II Section 1: Representation, Part II Section 2: Work Schedule, Part II Section 4: Teacher Absence and Substitutes, Part II Section 6: Professional Compensation, Part IIA Section 1: Representation, Part III Section 1: Representation, Part III Section 2: Conference Attendance, Travel and Other Compensable Time, Part III Section 2: Emergency School Closing & Inclement Weather Days, Part III Section 2: Meal Period, Part III Section 4: Employee Absence and Substitutes, Part III Section 6: Expenses, Part III Section 7: License Renewal Reimbursement for Special Education Assistants and Drivers, Part III Section 8: Notice of Termination of Employment, Part IV Section 5: Professional Compensation Beyond Base Salary, Part VI Section 2: Substitute Teacher & Nurse Pay Schedule, Part VI Section 3: Substitute Employee Pay Rates, and Part IV Section 1: Professional Leave to Attend Clinics and State/National Tournaments. Motion made by C. Lau and seconded by B. Wuensch. Motion carried. J. Dieck recognized Sarah Thompson whose hiring as principal of Evergreen Elementary is included in tonight's personnel report.

## 10. BOARD DEBRIEF

### 10.1 Board Member comments/reinforcement

L. Nied commended all for their hard work related to the K-12 literacy report and added she knows most of the hard work takes place behind the scenes.

M. Smith agreed with L. Nied and thanked all of tonight's presenters.

B. Todd-Robbins stated she is excited to publicly congratulate Sarah Thompson as the new Evergreen principal. She continued that S. Thompson exemplifies all of our core values and while she is sad to see her leave the middle school, B. Todd-Robbins stated she will be amazing at Evergreen.

B. Wuensch congratulated S. Thompson and thanked J. Holman for the preliminary budget report.

K. Zielke reported the school year ended and wished well to all those in summer school. He reported L. Lazarescu and the track teams had amazing seasons and he looks forward to next year.

C. Lau said he is excited to see the success of the track and field teams in the next couple of years and congratulated L. Lazarescu. He reported he attended several events last week including groundbreaking ceremonies at Viking and the middle school. He added it is bittersweet for his family as it is the last year he will have a student at Viking in seven years.

J Dieck reported that she attended several events last week including the 5<sup>th</sup> grade farewell breakfast at Sand Lake and the groundbreaking ceremonies.

### 10.2 Correspondence received

### 10.3 Board Meeting Schedule

- a. June 24, 2024 Board Meeting, 7 p.m.
- b. July 8, 2024 Board Meeting, 7 p.m.

## 11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of June 10, 2024 at 8:26 p.m. Moved by M. Smith. Seconded B. Todd-Robbins. Motion carried.

Submitted by Maggie Smith, Board Clerk.

