

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, July 22, 2024 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board Members present were Barb Wuensch, Keiven Zielke (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, and Bridget Todd-Robbins.

04. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the July 22, 2024 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board at this time.

07. RECOGNITION/THANK YOU

7.1 Excellent Employment Outcomes Award – Project SEARCH

Executive Director of Student Services Jill Mason recognized the Project SEARCH program, along with educators Joy Crenshaw and Laura Anderson for receiving the Excellent Employment Outcomes Award at the Annual Project SEARCH Conference in Albuquerque, New Mexico. The award honors the outcomes the program achieved for the 2022-23 cohort of interns at Gundersen Health System.

08. REPORTS/DISCUSSION

8.1 2022 Referendum: Evergreen Construction Bids

Director of Facility Services Chad Brandau presented the results of the Evergreen construction bids with recommendations to approve the offers of the lowest bidders in each of the thirteen work scopes and two alternate bids. The bid totals were \$1,778,270 over the estimated budget at a total of \$7,890,531, but this was anticipated and the overall referendum project remains under budget.

8.2 Updated Position: Transportation Float

Director of Transportation Dan Garrett presented recommendations to update the newly approved Transportation Float driver position.

8.3 Fuel Bid Results

D. Garrett presented to the Board the recommendation to purchase diesel fuel from Kwik Trip at a cost of \$.06 per gallon above cost and approve the purchase of propane fuel from Midwest Fuels at a cost of \$.30 per gallon above cost for the 2024-25 fiscal year annually renewable through 2029-2030 fiscal year.

8.4 2023-24 Q4 Budget Revisions

Executive Director of Finance & Operations Julie Holman shared with the Board the 2023-24 fourth quarter Budget Revisions, including revisions to the general fund revenue and associated expenditures, special education fund revenue and associated expenditures, and capital projects fund.

8.5 2025-26 Budget Development Process

J. Holman presented to the Board the 2025-2026 budget development calendar, a single-page snapshot of the important events that includes the position or department responsible for completing the critical components.

09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the July 22, 2024 Consent Agenda as presented, which includes: June 24, 2024 Board Minutes; Personnel Report; Financial Claims and Accounts; Budget Status Reports;

2022 Referendum: Evergreen Construction Bids; Updated Position: Transportation Float; Fuel Bid Results; 2023-24 Q4 Budget Revisions; 2025-26 Budget Development Process; School Meal Prices; Academic & Career Planning/Education for Employment; Field Experience Contracts: Luther College; Dual Academic Program Contract: University of Wisconsin – Oshkosh; Transcribed Credit Educational Service Contract: Western Technical College; Second Readings of Board Policies: 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities, 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities, and 5350 Suicide Prevention, Intervention, and Postvention; and Employee Handbook Language Updates to Align with Policies: Part 1, Section 2 – Title IX Notification (related to above policies 2264 and 2266). Motion made by M. Smith and seconded by K. Islam. Motion carried.

10. BOARD DEBRIEF

- 10.1 Board Member comments/reinforcement and committee reports
 - B. Wuensch stated it has been exciting seen all the construction updates as they are posted and thanked C. Brandau for this dedication and hard work.
 - K. Zielke informed students there is one month of summer left and encouraged them to check out their first semester lunch schedules in Infinite Campus.
 - C. Lau congratulated Project SEARCH adding that it is a great program and he enjoys seeing the interns when he works in the office.
 - M. Smith echoed the kudos to Project SEARCH and stated the communication regarding construction progress has been great.
 - J. Dieck also congratulated Project SEARCH.
- 10.2 Correspondence received
- 10.3 Board Meeting Schedule
 - a. August 12, 2024 Board Meeting, 7 pm, District Office Boardroom
 - b. August 19, 2024 Back to School Kickoff
 - c. August 26, 2024 First Day of School
 - d. August 26, 2024 Board Meeting, 7 pm, District Office Boardroom

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of July 22, 2024 at 7:28 p.m. Moved by C. Lau. Seconded M. Smith. Motion carried.

Submitted by Maggie Smith, Board Clerk.

