

**SCHOOL DISTRICT OF HOLMEN  
REGULAR SCHOOL BOARD MEETING MINUTES  
Monday, November 25, 2024 7:00 p.m.  
School Board Meeting Room  
1019 McHugh Road  
Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk

Board members present were Barb Wuensch, Keiven Zielke (Student Representative), Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, and Bridget Todd-Robbins.

**04. NOTICE OF QUORUM** by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**

BE IT RESOLVED that the Board of Education approves the agenda for the November 25, 2024 Board meeting. Motion made by C. Lau, seconded by M. Smith. Motion carried.

**06. PUBLIC PARTICIPATION**

No one addressed the Board.

**07. DISTRICT ADMINISTRATOR'S REPORT**

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller noted the 2024 entrepreneurship class model store, Blizzard Blvd, will be open for business December 11 through 14. She noted required annual drill after action reports for each school building were provided to the Board.

- a. Evergreen Drill After Action Report
- b. Prairie View Drill After Action Report
- c. Sand Lake Drill After Action Report
- d. Viking Drill After Action Report
- e. Holmen Middle School Drill After Action Report
- f. Holmen High School Drill After Action Report
- g. Ace Academy Drill After Action Report

7.2 Police Liaison Report

**08. REPORTS/DISCUSSION**

8.1 DEI Long Range Plan

Diversity, Equity, and Inclusion Committee Chair Bridget Todd-Robbins, along with District Leadership Team (DLT) members Jill Mason, Melissa Kaatz, Julie Holman, Kim Edwards, and Dr. Mueller presented the DEI Long Range Plan for approval on December 9. DLT members highlighted each focus area, action items, metrics, and timelines.

8.2 Summer School Reports: HHS & HMS

Summer school administrators Nick Bakke (high school) and Ben Tashner (middle school) provided a review of summer school 2024 and plans for summer school 2025 at the middle and high school levels. Plans include adjustments for summer construction at HMS, expansion of the summer weight room program, and trying to offer electives at the high school.

8.3 District & School State Report Cards

Executive Director of Instructional Services Kim Edwards shared with the Board the results of the State report cards for the District and individual schools as compared to peer districts and statewide. The District scored 73.8 or "Exceeds Expectations." Information obtained from the report cards is balanced with other data sources to drive instructional decisions made both at the school and district levels

8.4 School Safety Plan

Director of Safety and Student Services Jennifer Gimmer presented to the Board the District's school safety plan, as required by 2017 Wisconsin Act 143. The presentation included information on drills and training completed, and next steps. Safety plans address prevention/mitigation, preparedness, response, and recovery. J. Gimmer highlighted and thanked all those involved in the reunification training exercise in August.

## **09. CONSENT AGENDA ITEMS**

BE IT RESOLVED that the Board of Education approves the November 25, 2024 Consent Agenda as presented, which includes: October 28, 2024 Board Meeting Minutes; Personnel Report; Financial Claims and Accounts; Budget Status Reports; New Course Proposals: Introduction to Data Science, English 105: Literature and Human Experience, and Technical Reading and Writing; and Boundary Realignment. Motion made by C. Lau and seconded by K. Islam. Motion carried.

## **10. BOARD DEBRIEF**

### **10.1 Board Member comments/reinforcement and committee reports**

B. Wuensch reported the Finance Committee met tonight to review the results of the referendum survey and discuss referendum options to be presented to the Board in December.

K. Zielke noted winter sports have started. He stated DECA members and advisors are currently in New York City and will return on Wednesday. The entrepreneurship class's model store, Blizzard Blvd, will hold its grand opening December 11.

K. Islam wished all a happy short week and Happy Thanksgiving. She said she hopes all stay safe and healthy.

C. Lau reported the Policy Committee will meet next week. He attended HMS's performances of "Dr. Evil and the Basket of Kittens" this weekend. He noted the Board previously received concerns regarding the removal of the HMS FAC, but said the show was great and his child said it was great to perform at the HHS FAC. He congratulated all performers.

L. Nied expressed appreciation for tonight's presenters and the hard work that goes into their preparations, especially the school safety work.

M. Smith said there is a lot to be proud of in tonight's presentations and echoed the HMS performances were great. She mentioned communication regarding school boundaries, adding the main theme is that while it may not seem necessary right now, those she heard from recognize it is needed for the future.

B. Todd-Robbins reported that she was absent for the last DEI Committee meeting but thanked the committee, Dr. Mueller, and her team for taking the input received and updating the DEI long range plan. She noted that she has witnessed a shift in how administration is responding to incidents and how administrators really want to hear the student voice and embrace restorative practices. She said this is noticed and appreciated.

J. Dieck thanked all of tonight's presenters and commended them on an excellent job. She thanked Sand Lake for inviting her to read to classrooms last week.

### **10.2 Correspondence received**

### **10.3 School Board Committee Written Reports**

- a. October 14, 2024 DEI Committee Notes

### **10.4 School Board Election Notice**

### **10.5 Board Self-Evaluation**

### **10.6 Board Meeting Schedule**

- a. December 4, 2024 Policy Committee Meeting, 5 pm
- b. December 9, 2024 Board Meeting, 7 pm
- c. January 13, 2025 DEI Committee Meeting, 5 pm
- d. January 13, 2025 Board Meeting, 7 pm
- e. January 15, 2025 Community Session: Strategic Plan Refresh
- f. January 22-24, 2025 State Education Convention – Milwaukee

## **11. ADJOURNMENT**

BE IT RESOLVED that the Board of Education adjourns the regular meeting of November 25, 2024 at 8:09 p.m. Moved by M. Smith. Seconded B. Todd-Robbins. Motion carried.

Submitted by Maggie Smith, Board Clerk.

