

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, February 10, 2025, 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by C. Lau, Board Vice President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Keiven Zielke (Student Representative), and Khadijah Islam. Jennifer Dieck was absent.

04. NOTICE OF QUORUM by C. Lau, Board Vice President

With six Board members present, C. Lau declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the February 10, 2025 Board meeting.

Motion made by M. Smith, seconded by B. Todd-Robbins. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. RECOGNITION/THANK YOU

7.1 Wisconsin School Bus Driver Appreciation Week (Feb. 10-14, 2025)

District Administrator Dr. Kristin Mueller invited the Board to join school districts across Wisconsin and proclaim February 10-14, 2025 as School Bus Driver Appreciation Week. Dr. Mueller recognized the entire Transportation Department for all they do to ensure safe and timely transportation of our students. She gave special recognition to Director of Transportation Dan Garrett and Assistant Director Andrea Gaulke for not only leading the department, but also driving most days.

7.2 National FFA Recognition Week (Feb. 15-22, 2025)

Dr. Mueller acknowledged National FFA Week is celebrated February 15-22, 2025 and recognized the Holmen High School (HHS) Future Farmers of America club.

7.3 National Certification of Staff

Dr. Mueller recognized the School District of Holmen (District) staff members who have received national certification in their field.

7.4 Ben & Samantha Dilger Donation

Dr. Mueller thanked Ben and Samantha Dilger for their recent donation of a 2007 Honda Fit to HHS for use in automotive classes.

08. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the February 10, 2025 Consent Agenda as presented, which includes: January 13, 2025 Board Meeting Minutes, Personnel Report, Financial Claims and Accounts, Shepherd of the Hills Parcel Detachment from the School District of Holmen, and Summer School Report: Elementary. Motion made by K. Islam and seconded by M. Smith. Motion carried.

09. BOARD DEBRIEF

9.1 Board Member comments/reinforcement and committee reports

L. Nied noted she appreciated the opportunity to serve as the District's WASB delegate at the State Education Convention. She stated it was a neat experience and the delegation passed ten resolutions on topics such as early literacy assessments, pathways to licensure, staff mental health, and funding for school meals.

M. Smith reported the Wellness Committee met on February 5 and reviewed most of the physical activity portion of the wellness policy. The committee will complete the policy review at its meeting in April. She stated that she attended the Human Growth & Development Committee meeting where the group received an overview of the health survey results and discussed next steps. M. Smith thanked bus drivers.

B. Todd-Robbins reported the Diversity, Equity, & Inclusion Committee met tonight. The group received an update on the Hate & Bias team under the Health & Safety portion of the DEI long range plan. Under the Community Engagement portion of the long range plan, the committee discussed the role, purpose, and membership of a community liaison team. B. Todd-Robbins noted that it is Black History Month.

K. Zielke stated that students will have an early release tomorrow. The French Honor Society is hosting a data match for \$3 and the Spanish Honor Society is selling roses for delivery on February 14. Solo and ensemble is this Saturday with Holmen sending many competitors. K. Zielke also noted that it is Black History month and high school students now have access to a more user-friendly and accessible way to report incidents of hate and bias.

C. Lau thanked bus drivers and the entire Transportation Department. He added they play a vital role in the District.

9.2 Correspondence received

9.3 School Board Committee Written Reports

- a. November 6, 2024 Wellness Committee Notes
- b. November 25, 2024 Finance Committee Notes

9.4 First Reading of Board Policies

- a. po 3440/4440 Job-Related Expenses
- b. po 6110 Grant Funds
- c. po 6111 Internal Controls
- d. po 6112 Cash Management of Grants
- e. po 6114 Cost Principles - Spending Federal Funds
- f. po 6231 Budget Implementation
- g. po 6235 Fund Balance
- h. po 6325 Procurement - Federal Grants/Funds
- i. po 6620 Petty Cash
- j. po 7310 Disposition of Personal Property
- k. po 7450 Property Inventory

9.5 Board Meeting Schedule

- a. February 24, 2025 Board Meeting, 7 p. m.
- b. March 5, 2025 Policy Committee Meeting, 5 p.m.
- c. March 10, 2025 Board Meeting, 7 p.m.
- d. March 19, 2025 Board Workshop, 6 p.m.

10. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of February 10, 2025 at 7:10 p.m.

Moved by B. Wuensch. Seconded K. Islam. Motion carried.

Submitted by Maggie Smith, Board Clerk.

