

SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD & ORGANIZATIONAL MEETING MINUTES
Monday, April 28, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. OFFICIAL OATHS OF OFFICE

Board member Oath of Office administered by Maggie Smith to newly elected Board members Barb Wuensch, Khadijah Islam, and Abigail Holthe (Student Representative).

04. ROLL CALL by M. Smith, Board Clerk

Board members present were Jennifer Dieck, Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, and Abigail Holthe (Student Representative).

05. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

06. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the April 28, 2025 Regular School Board and Organizational Meeting. Motion made by K. Islam, seconded by M. Smith. Motion carried.

07. BOARD ORGANIZATION

7.1 Election of Temporary Chair

A motion was made by C. Lau and seconded by B. Todd-Robbins to appoint J. Dieck to serve as temporary chair. There were no other nominations. Motion carried.

7.2 Election of Board Officers

a. President

C. Lau nominated J. Dieck as president. C. Lau moved and K. Islam seconded to close nominations and cast a unanimous ballot for J. Dieck as president. Motion carried.

b. Vice-President

M. Smith nominated C. Lau as vice president. M. Smith moved and B. Todd-Robbins seconded to close nominations and cast a unanimous ballot for C. Lau as vice president. Motion carried.

c. Clerk

C. Lau nominated M. Smith as clerk. C. Lau moved and K. Islam seconded to close nominations and cast a unanimous ballot for M. Smith as clerk. Motion carried.

d. Treasurer

M. Smith nominated B. Wuensch as treasurer. C. Lau moved and M. Smith seconded to close nominations and cast a unanimous ballot for B. Wuensch as treasurer. Motion carried.

7.3 Designation of Special Depositories

a. Investment Depositories

b. Checking Depositories

BE IT RESOLVED that the Board of Education approves administration's recommendation of continued use of Coulee Bank, the State of Wisconsin Local Government Investment Pool (LGIP), Associated Trust Company and the Wisconsin Investment Series Cooperative (WISC) as the official investment depositories and Coulee Bank as the official checking depository. Motion made by C. Lau and seconded by B. Wuensch. Motion passed.

7.4 Designation of Official Newspaper

BE IT RESOLVED that the Board of Education designates the La Crosse Tribune as the official newspaper of the School District of Holmen (District) for the 2025-2026 school term. Motion made by B. Wuensch and seconded by M. Smith. Motion carried.

7.5 Wisconsin Interscholastic Athletic Association Membership

BE IT RESOLVED that the Board of Education approves the District's affiliation with the Wisconsin Interscholastic Athletic Association (WIAA) for the 2025-2026 school year as presented. Motion made by C.

Lau and seconded by B. Todd-Robbins. Motion carried.

- 7.6 Wisconsin Association of School Board (WASB) Membership
BE IT RESOLVED that the Board of Education approves the District's affiliation with the Wisconsin Association of School Boards for the 2025-2026 school year as presented. Motion made by C. Lau and seconded by K. Islam. Motion carried.
- 7.7 Designation of WASB Representative
BE IT RESOLVED that the Board of Education appoints M. Smith as WASB representative. L. Nied moved and C. Lau seconded the motion to approve M. Smith as the 2025-26 WASB representative for the School District of Holmen. Motion carried.
- 7.8 Designation of CESA #4 Representative (Convention June 4, 2025 @ 6:30 pm, CESA#4, West Salem)
BE IT RESOLVED that the Board of Education appoints J. Dieck as CESA #4 representative. C. Lau moved and B. Todd-Robbins seconded the motion to approve J. Dieck as the 2025-2026 CESA #4 representative for the School District of Holmen. Motion carried.
- 7.9 Designation of School Board Meeting Dates and Times
 - a. 2025-26 Board Meeting Calendar
BE IT RESOLVED that the Board of Education meets the second and fourth Monday of the month at 7:00 p.m., unless otherwise stipulated by the Board president, with special meetings posted as needed. Motion made by M. Smith, seconded by L. Nied. Motion carried.

08. PUBLIC PARTICIPATION

No one addressed the Board at this time.

09. DISTRICT ADMINISTRATOR'S REPORT

- 9.1 District Administrator Status Report Summary
District Administrator Dr. Kristin Mueller welcomed new student representative A. Holthe and reported Dancing with the Sports Stars will take place on May 7. She noted that the District will advocate for public school funding at the Joint Finance Committee Hearing.
- 9.2 Police Liaison Report

10. RECOGNITION/THANK YOU

- 10.1 Staff Appreciation Week (May 5-9, 2025)
Dr. Mueller invited the Board to join school districts and organizations across the nation May 5-9 in celebrating all school district employees who dedicate their time and energy toward making Holmen schools a safe and nurturing environment where children can learn, grow and explore.
- 10.2 Holmen Area Rotary Club Donation
Dr. Mueller thanked the HARC for their donation of \$4000 to Holmen Middle School to create the Where Everybody Belongs (WEB) Club.
- 10.3 Pre-Service Educator Award – Tim Nielsen
Dr. Mueller recognized Prairie View educator Tim Nielsen as a 2025 recipient of the Pre-Service Educator award from the University of Wisconsin – La Crosse for his work mentoring student and new teachers.

11. REPORTS/DISCUSSION

- 11.1 2025-26 CESA Contracted Services
Dr. Mueller shared with the Board for approval at the May 12 meeting the annual renewal of the 2025-26 CESA #4 contract and additional services provided through CESA #10. She noted the increase in cost was due to services the District is required to provide to students.
- 11.2 Employee Benefit Insurance Renewal
Executive Director of Finance & Operations Julie Holman and Director of Business Services Krystal Matt presented to the Board for approval on tonight's consent agenda the 2025-26 employee benefits renewal. The recommendation is to increase deductibles, maximum out of pockets, and copays for primary and specialty visits, and urgent care and emergency room visits. With these changes, the renewal comes in at 5.18%. The recommendation for dental insurance is a self-insured plan with increased deductibles (in and out of network). The dental renewal comes in at -3.82%. The recommendation includes removing the retiree health and dental plan options.
- 11.3 2022 Referendum: Evergreen Furniture Bids
J. Holman presented to the Board for approval on tonight's consent agenda the recommendation to award the bid to Duet Resource Group for furniture at Evergreen Elementary in the amount of \$536,936.54. The bid is not

the lowest received, but is the only bid that includes all items specified. The product will be more consistent and allow for efficient delivery and installation at a lower cost compared to awarding multiple vendors. The bid includes lifetime support and 12 and 24 month post-install check in. The purchase is included in the 2022 Referendum projects.

12. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the April 28, 2025 Consent Agenda as presented, which includes: March 24, 2025 Board Minutes, Personnel Report, Financial Claims and Accounts, Budget Status Reports, 2024-25 Budget – Third Quarter Revisions, Employee Benefit Insurance Renewal, and 2022 Referendum: Evergreen Furniture Bids. Motion made by C. Lau and seconded by B. Wuensch. Motion carried. Dr. Mueller recognized staff members whose retirements were included in recent personnel reports including Janet Spain, Jill Linberg, Deb Deml, John Popple, and John Husie.

13. BOARD DEBRIEF

13.1 Board Member comments/reinforcement and committee reports

All Board members welcomed A. Holthe as the new student representative.

K. Islam congratulated the retirees and wished them a happy retirement. She thanked those that keep the District running and students feeling safe and happy as part of staff appreciation week. She noted that she is happy to hear the District is advocating for public education funding at the Joint Finance Committee Hearing.

B. Todd-Robbins thanked J. Holman and K. Matt for the incredible amount of work they do investigating options for insurance. She noted that participating in the recent Board workshop showed her a lot about insurance and the District has done a phenomenal job of being fiscally responsible and finding the best option for the District and staff members.

B. Wuensch reported the Finance Committee met tonight to review referendum results and options looking forward to next year.

A. Holthe thanked all for the invitation to the Board. She noted high school students recently took the Youth Risk Behavior Survey and are eager to see what happens with the data. She stated she will share more about staff appreciation initiatives at the next meeting.

13.2 Correspondence received

13.3 Board Meeting Schedule

- a. April 30, 2025 Board Workshop, 6 pm
- b. May 7, 2025 Policy Committee Meeting, 5 pm
- c. May 12, 2025 Board Meeting, 7 pm
- d. May 24, 2025 Class of 2025 Commencement Ceremony, 11 a.m., La Crosse Center
- e. May 27, 2025 Retirement Reception, 6 pm
- f. May 27, 2025 Board Meeting, 7 pm (Tuesday)
- g. May 30, 2025 Last Day of School

14. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of April 28, 2025 at 7:52 p.m. Moved by M. Smith. Seconded C. Lau. Motion carried.

Submitted by Maggie Smith, Board Clerk.

