

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, July 28, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Barb Wuensch, Abigail Holthe (Student Representative), Jennifer Dieck, Chris Lau, Lindsay Nied, and Maggie Smith. Khadijah Islam and Bridget Todd-Robbins were absent.

04. NOTICE OF QUORUM by J. Dieck, Board President

With five Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the July 28, 2025 Board meeting. Motion made by C. Lau, seconded by M. Smith. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller reported summer school ran July 7-24 for elementary and middle school students. Elementary summer school took place at Prairie View Elementary while middle school summer school was held at the high school due to ongoing construction. The second session of the elementary reading intervention at the BGC has also started.

08. RECOGNITION/THANK YOU

8.1 Friends of Education

Administrators and Board members shared words of appreciation as they recognized the 2024-25 Friends of Education. The dedication of time and talents of these volunteers is a priceless contribution to the District. Congratulations and thank you to Paul Allen (School District of Holmen), CeCe & Dan Mullenbach (HHS), Jodi & Matt Runde of Runde Metal Recycling, LLC (HMS), Dustin Lenz & Tony Evenson of Dynamic Lifecycle Innovations (Evergreen Elementary), Jenna Mashak (Prairie View Elementary), Josh & Heidi Feuerhelm (Sand Lake Elementary), and Katie Rutenbar (Viking Elementary).

8.2 Innovation in the Preparation of School Meals Award – Holmen Nutrition Services

Dr. Mueller congratulated the Nutrition Services Department on receiving an Innovation in the Preparation of School Meals Award from the USDA.

8.3 Difference Maker Award

J. Dieck recognized Dr. Mueller as a 2025 Difference Maker Award Recipient from Studer Education. The award annually recognizes leaders who go above and beyond to create environments where students, staff, and communities thrive.

09. REPORTS/DISCUSSION

9.1 2024-25 Q4 Budget Revisions

Executive Director of Finance & Operations Julie Holman shared with the Board the 2024-25 fourth quarter Budget Revisions, including revisions to the general fund revenue and associated expenditures, special education fund revenue and associated expenditures, and capital projects fund. This item appears on the August 11 consent agenda.

9.2 2026-27 Budget Development Process

J. Holman presented to the Board the 2026-2027 budget development calendar, a single-page snapshot of the important events that includes the position or department responsible for completing the critical components.

- 9.3 2026-27 Budget – Criteria for Funding Determination for Unfunded Needs
Dr. Mueller presented the Criteria for Funding Determination for approval on the August 11 consent agenda. These criteria are established to ensure that funding decisions are aligned with district priorities and to support a more strategic allocation of resources. It is recommended to use the updated district dashboard which reflects the 2026-2030 Strategic Plan to guide funding decisions.
- 9.4 2025-26 Police Liaison Contract
Dr. Mueller presented to the Board for approval at the August 11 meeting the 2025-26 police liaison contract, a shared position made possible by an ongoing collaboration with the Village of Holmen, who pays for half the cost of salary and benefits.

10. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the July 28, 2025 Consent Agenda as presented, which includes: June 23, 2025 Board Workshop and Regular Minutes, Personnel Report, Financial Claims and Accounts, Budget Status Reports, Participation Fees for Co-Curriculars, 66.0301 Agreements: Project SEARCH and Project Bridge, Physical Therapy 66.0301 Agreement, School District of Holmen Strategic Plan, and 2024-25 Q4 Budget Revisions. Motion made by C. Lau and seconded by B. Wuensch. Motion carried.

11. BOARD DEBRIEF

- 11.1 Board Member comments/reinforcement and committee reports
B. Wuensch thanked the Friends of Education, stating that she appreciates the community members' dedication to our schools. She noted that she recently toured Evergreen Elementary and did not realize the extent of renovations at the school. She said everyone can see the progress on the YouTube videos shared. She stated the community is essentially getting three new schools thanks to the referendum approved by the community in 2022 and that the schools will be in good shape for years to come. She thanked administrators for the time they have put into each schools' projects and for all they are doing.
A. Holthe thanked all those recognized, adding that it is a great start to the year. She reported the new activities registration system is up and running and that a sign summer is coming to an end is the start of band camp. She stated choir and orchestra has been meeting for a couple of weeks. School registration will take place soon.
C. Lau congratulated and thanked the Friends of Education noting that it is a big night for the Board. He reported that he toured the construction sites and the buildings will be impressive. He said the new 6th grade wing is nearly complete and looks very cool. The renovations at Viking and Evergreen will look amazing, too.
L. Nied congratulated Dr. Mueller. She added it doesn't surprise her given all the Dr. Mueller does. L. Nied thanked all that attended tonight and said it is touching to hear of the volunteers. She thanked the Friends of Education and all volunteers. L. Nied also thanked teachers for summer school.
M. Smith thanked the Friends of Education and congratulated Dr. Mueller and the Nutrition Services team. To administrators, she noted that it has been years of coordinating construction and thanked them. She stated it will be exciting when construction is all wrapped up.
J. Dieck thanked the Friends of Education for their outstanding commitment to our schools. She stated volunteers don't realize their impact on staff and students. J. Dieck extended a heartfelt congratulations to Dr. Mueller and said the School District of Holmen is lucky to have her leadership.
- 11.2 Correspondence received
- 11.3 Board Meeting Schedule
- August 11, 2025 Board Meeting, 7 pm, District Office Boardroom
 - August 25, 2025 Board Meeting, 7 pm, District Office Boardroom
 - August 26, 2025 Back to School Kickoff, Holmen High School Gym
 - September 2, 2025 First Day of School

12. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of July 28, 2025 at 7:53 p.m. Moved by M. Smith. Seconded C. Lau. Motion carried.

Submitted by Maggie Smith, Board Clerk.

