

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, August 25, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Jennifer Dieck, Khadijah Islam, Chris Lau, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, and Abigail Holthe (Student Representative). Lindsay Nied was absent.

04. NOTICE OF QUORUM by J. Dieck, Board President

With six Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the August 25, 2025 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

District Administrator Dr. Kristin Mueller reported that today was the first day back for many staff members. She noted new teachers were welcomed last week for orientation and all staff members will be at the high school for the annual kick off tomorrow. She thanked all that have coordinated training for staff. Dr. Mueller stated the first day of school for students is September 2. Remodeled schools will invite families and community members for tours of the renovated spaces at a later time.

08. REPORTS/DISCUSSION

8.1 Contract for Hearing Interpreter Services

Executive Director of Student Services Jill Mason presented to the Board for consent on September 8 the contract for hearing interpreter services to meet student needs.

8.2 Peace of Mind Counseling, LLC MOU

J. Mason presented to the Board for approval on September 8 the renewal of the Memorandum of Understanding with Peace of Mind Counseling, LLC to allow the agency to continue to work with students in District schools.

09. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the August 25, 2025 Consent Agenda as presented, which includes: July 28, 2025 Board Minutes, Personnel Report, Financial Claims and Accounts, and Budget Status Reports. Motion made by C. Lau and seconded by M. Smith. Motion carried.

10. BOARD DEBRIEF

10.1 Board Member comments/reinforcement and committee reports

K. Islam wished a great start of the school year to staff, students, and families.

C. Lau agreed and noted that he is excited for tomorrow's kickoff.

M. Smith welcomed back returning staff and welcomed new staff to the District. She called out the training for the Where Everyone Belongs (WEB) program at the middle school. She noted the program trained 8th grade students to mentor 6th grade students and provided skills that would be useful as adults.

B. Todd-Robbins echoed the comments of those before her and noted she is disappointed that she is unable to attend tomorrow's kickoff due to a work commitment.

A. Holthe welcomed all back. She reported that Thursday is Freshmen Spirit Day and that Student Council is

seeking drivers for the Homecoming parade.

J. Dieck reported that she attended the new teacher orientation last week and it was exciting to meet the new teachers. She said the group shared where they will teach and what they are most excited about for the school year. She noted that she is excited for the opening day kickoff and cannot believe it is here already.

10.2 Correspondence received

10.3 Board Meeting Schedule

- a. August 26, 2025 Back to School Kickoff, Holmen High School Gym
- b. September 2, 2025 First Day of School
- c. September 8, 2025 Board Meeting, 7 pm, District Office Boardroom
- d. September 22, 2025 Board Meeting, 7 pm
- e. October 13, 2025 Board Meeting, 7 pm
- f. October 27, 2025 Budget Hearing, Annual Meeting, and Regular Meeting, 6 pm

11. CLOSED SESSION

BE IT RESOLVED that the Board of Education hereby moves to adjourn into closed session for the purpose of requesting amendment relative to an expulsion order of a student, pursuant to Wisconsin Statute 19.85(1)(f), and for deliberation concerning the matter as per Wisconsin Statute 19.85(1)(a). Moved by M. Smith and seconded by B. Wuensch. Motion carried. Roll call vote: Jennifer Dieck-yes, Khadijah Islam-yes, Chris Lau-yes, Maggie Smith-yes, Bridget Todd-Robbins-yes, Barb Wuensch-yes.

12. RECONVENE IN OPEN SESSION

BE IT RESOLVED that the Board of Education reconvenes in open session to take action regarding the request for an amendment relative to an expulsion order of a student. Moved by M. Smith and seconded by B. Wuensch. Motion carried. Roll call vote: Jennifer Dieck-yes, Khadijah Islam-yes, Chris Lau-yes, Maggie Smith-yes, Bridget Todd-Robbins-yes, Barb Wuensch-yes.

13. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of August 25, 2025 at 7:14 p.m. Moved by C. Lau. Seconded K. Islam. Motion carried.

Submitted by Maggie Smith, Board Clerk.

