Approved 10/13/25

**SCHOOL DISTRICT OF HOLMEN**
**REGULAR SCHOOL BOARD MEETING MINUTES**
**Monday, September 8, 2025 7:00 p.m.**
**School Board Meeting Room**
**1019 McHugh Road**
**Holmen, Wisconsin 54636**

**01. CALL TO ORDER** by J. Dieck, Board President

**02. PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** by M. Smith, Board Clerk
Board members present were Khadijah Islam, Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, and Jennifer Dieck. Abigail Holthe (Student Representative) was absent.

**04. NOTICE OF QUORUM** by J. Dieck, Board President
With seven Board members present, J. Dieck declared a quorum.

**05. APPROVAL OF AGENDA**
BE IT RESOLVED that the Board of Education approves the agenda for the September 8, 2025 Board meeting. Motion made by C. Lau, seconded by K. Islam. Motion carried.

**06. PUBLIC PARTICIPATION**
No one addressed the Board.

**07. REPORTS/DISCUSSION**

7.1 2024-25 Seclusion, Restraint, and Bullying Report
Executive Director of Student Services Jill Mason presented for approval on September 22 the annual report of data collected on physical restraint and seclusion at the School District of Holmen, as well as confirmed incidents of bullying. The report noted improvement in restraint numbers at Prairie View after the implementation of Ukero training. Next steps include the implementation of Ukero training at other schools, a revised seclusion and restraint process, annual training of staff on S/R documentation procedures, and completing root cause analysis for and action planning at elementary buildings.

7.2 2025-26 Academic & Career Planning Education for Employment Plan
Director of Safety & Student Services Jennifer Gimmer presented for approval on the September 22 consent agenda the Academic & Career Planning (ACP) and Education for Employment (E4E) plan. Changes to this year's plan include the implementation of Course Planner, building additional community partnerships, and working with Communication Specialist Travis Judell on a communication plan to better inform families of options.

7.3 2025-26 Budget – Proposed Budget
Executive Director of Finance & Operations Julie Holman presented to the Board for consent on September 22 the 2025-26 proposed budget. The Proposed Budget has a projected general fund revenue budget of $56,607,168 and a projected expenditure budget of $58,275,313, with a budget deficit of $1,668,145. The estimated fund balance 06/30/2026 is $13,358,637, representing 22.9% as a percentage of general fund expenditures. J. Holman highlighted reductions taken to help address the deficit as well as additions. The Original Budget will be presented at the Budget Hearing on October 27, 2025.

7.4 Ho-Chunk Nation Memorandum of Understanding
District Administrator Dr. Kristin Mueller presented to the Board for approval on September 22, the recommendation for the memorandum of understanding with the Ho-Chunk Nation to formalize collaboration in providing tutoring services to Ho-Chunk youth in grades K–12.

**08. CONSENT AGENDA ITEMS**
BE IT RESOLVED that the Board of Education approves the September 8, 2025 Consent Agenda as presented, which includes: August 11, 2025 Board Minutes, Personnel Report, Financial Claims and Accounts, Contract for Hearing Interpreter Services, and Peace of Mind Counseling, LLC MOU. Motion made by C. Lau and seconded by B. Wuensch. Motion carried.

**09. BOARD DEBRIEF**

9.1 Board Member comments/reinforcement and committee reports

K. Islam said she hoped all had a good start to the school year.

C. Lau thanked J. Holman for her diligent work on the budget and answering questions asked.

L. Nied thanked J. Holman for her excellent job in presenting. She thanked those working hard on the seclusion and restraint numbers and noted the results at Prairie View are good news.

M. Smith agreed with the comments before her. She thanked J. Holman for thoroughly answering the Board's questions and expressed gratitude to everyone that was working in the buildings over Labor Day weekend to prepare for the first day of school. She thanked the local businesses that supported schools at the start of the school year.

B. Todd-Robbins thanked J. Holman and commended J. Gimmer for answering one of her questions before she could ask it. She stated the communication plan J. Gimmer presented regarding ACP and E4E will provide a new path to make opportunities more accessible for our families of all academic levels. She thanked the community partnerships and said she is looking forward to making more connections.

B. Wuensch thanked J. Holman for answering the Board's questions. She reported that she toured the buildings and encouraged all to attend the open houses when the schools host them. She said a community member complimented on how beautiful Viking looks from the outside.

J. Dieck thanked all presenters, adding that it was a good meeting. She noted that she attended the first home football game and all sports are off to a good start.

9.2 Correspondence received

9.3 Board Meeting Schedule

a. September 22, 2025 Finance Committee Meeting, 5 pm
b. September 22, 2025 Board Meeting, 7 pm
c. October 1, 2025 Policy Committee Meeting, 5 pm
d. October 13, 2025 Finance Committee Meeting, 5 pm
e. October 13, 2025 Board Meeting, 7 pm
f. October 20, 2025 Excellence in Education Committee Meeting, 5 pm
g. October 27, 2025 Budget Hearing, 6 pm
h. October 27, 2025 Annual Meeting, following Budget Hearing
i. October 27, 2025 Board Meeting, following Annual Meeting

**10. ADJOURNMENT**

BE IT RESOLVED that the Board of Education adjourns the regular meeting of September 8, 2025 at 8:09 p.m. Moved by C. Lau. Seconded K. Islam. Motion carried.

Submitted by Maggie Smith, Board Clerk.