

**SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, September 22, 2025 7:00 p.m.
School Board Meeting Room
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER by J. Dieck, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL by M. Smith, Board Clerk

Board members present were Chris Lau, Lindsay Nied, Maggie Smith, Bridget Todd-Robbins, Barb Wuensch, Abigail Holthe (Student Representative), Jennifer Dieck, and Khadijah Islam.

04. NOTICE OF QUORUM by J. Dieck, Board President

With seven Board members present, J. Dieck declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the September 22, 2025 Board meeting.

Motion made by C. Lau, seconded by M. Smith. Motion carried

06. PUBLIC PARTICIPATION

No one addressed the Board.

07. DISTRICT ADMINISTRATOR'S REPORT

7.1 District Administrator Status Report Summary

School District of Holmen District Administrator Dr. Kristin Mueller thanked all those involved in making Homecoming an amazing week for students. The week included many fun-filled activities including the Homecoming parade, Block Party, Homecoming Dance, and dress up days.

7.2 Police Liaison Report

08. RECOGNITION/THANK YOU

8.1 National Custodians Day (October 2, 2025)

Dr. Mueller urged Board members to join her in celebrating National Custodians Day on October 2 by sharing their appreciation for District custodial staff for their role in keeping schools running smoothly.

8.2 Wisconsin School Board Week (October 5-11, 2025)

Dr. Mueller recognized the contributions of Board members as part of Wisconsin School Board Week and thanked Board members for their service to the District.

8.3 Holmen Area Foundation 18 Holes for Holmen Golf Outing

Dr. Mueller thanked the Holmen Area Foundation for presenting the HHS Activities Department with a check for \$13,000 for their share of the earnings from the 25th annual Mike Schmitz Memorial 18 Holes for Holmen Golf Outing.

8.4 Nexus Solution, LLC. Donation of District Shirts

Dr. Mueller thanked Nexus Solution, LLC. for providing District staff with the 2025-26 themed shirts.

09. REPORTS/DISCUSSION

9.1 Advanced Placement Results

HHS Academic and Career Planning Counselor Lindsey Seipp presented to the Board the 2024-25 Advanced Placement results for the District, including score and participation trends for recent years.

9.2 Early College Credit Program/Start College Now/Dual-Credit Programs

L. Seipp updated the Board on the current college credit courses available to HHS students through the Early College Credit, Start College Now, and Transcribed-Credit/Dual Credit programs, program participation, and cost savings.

9.3 Staffing Update

Director of Transportation Dan Garrett presented for approval on the October 13 consent agenda the recommendation to add a specialized transportation driver position and an Educational Assistant (Specialized Transportation) position to meet student transportation needs.

- a. Specialized Transportation Driver
- b. Educational Assistant (Specialized Transportation)

10. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the September 22, 2025 Consent Agenda as presented, which includes: August 25, 2025 Board Minutes; Personnel Report; Financial Claims and Accounts; and Budget Status Reports; 2024-25 Seclusion, Restraint, and Bullying Report; 2025-26 Academic & Career Planning Education for Employment Plan; 2025-26 Budget – Proposed Budget; and Ho-Chunk Nation Memorandum of Understanding. Motion made by B. Wuensch and seconded by C. Lau. Motion carried.

11. BOARD DEBRIEF

11.1 Board Member comments/reinforcement and committee reports

C. Lau said he hoped all had a good Homecoming week. He noted his daughters enjoyed the events and were motivated by the guest speaker. He stated that even though weather impacted the game, it was a good week overall.

L. Nied agreed, stating her children enjoyed the parade, as well.

M. Smith made a special note about National Custodians Day, adding custodians are unsung heroes. She relayed that she also heard great things about the guest speaker.

B. Todd-Robbins gave kudos to Viking Alumni Award winner Betty Baird and the guest speaker. She noted it is special that the Student Council is the entity that brought in the guest speaker.

B. Wuensch reported the Finance Committee met tonight for the first time this school year. The District's CPA presented a preliminary audit report for 2024-25 and there was discussion on 2026 operational referendum plans.

A. Holthe expressed happiness regarding Homecoming week and said she is grateful for how the speaker was received. She reported there has not been a Homecoming speaker since she has been at HHS and bringing in Tasha Schuh was a 6-month effort. She noted Student Council partnered with the Booster Club to pay for the speaker. A. Holthe reported pre-ACT prep begins next week.

K. Islam gave a shout out to Mike Gasper on the news story regarding the apple harvest at the District orchard. She also gave a shout out to the two middle school students that stopped by her door with the middle school fundraiser.

J. Dieck reported that she attended the Homecoming parade and spoke to many community members. She added that it is nice to see the community come together for the schools. J. Dieck congratulated the football team on another win. J. Dieck stated Tasha Schuh was motivational for her daughter. She thanked custodians and IT professionals, adding both groups play vital roles behind the scenes. With Wisconsin School Board Week approaching, she noted it is a privilege to serve with those at the Board table and said Holmen Board members are very focused on students and doing what's best for the District.

11.2 Correspondence received

11.3 Board Meeting Schedule

- a. October 1, 2025 Policy Committee Meeting, 5 pm
- b. October 13, 2025 Finance Committee Meeting, 5 pm
- c. October 13, 2025 Board Meeting, 7 pm
- d. October 20, 2025 Excellence in Education Committee Meeting, 5 pm
- e. October 27, 2025 Budget Hearing, 6 pm
- f. October 27, 2025 Annual Meeting, following Budget Hearing
- g. October 27, 2025 Board Meeting, following Annual Meeting/Budget Hearing

12. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of September 22, 2025 at 7:40 p.m. Moved by M. Smith. Seconded C. Lau. Motion carried.

Submitted by Maggie Smith, Board Clerk.

