

**SCHOOL DISTRICT OF HOLMEN
SCHOOL BOARD COMMITTEE MEETING AGENDA
POLICY COMMITTEE
Monday, April 22, 2024 5:00 p.m.
Frederic D. Frick Administrative Center
Boardroom
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL & NOTICE OF QUORUM

___ Chris Lau, ___ Lindsay Nied, ___ Maggie Smith, ___ Heather Franzini, ___ Dr. Kristin Mueller, ___ Betty Pfaff,
___ Joni Wittwer

04. APPROVAL OF AGENDA

05. PUBLIC PARTICIPATION

06. APPROVAL OF PRIOR MEETING NOTES

6.1 March 18, 2024 Policy Committee Notes

07. POLICY REVIEW

7.1 1000/3000/4000 Administration/Professional Staff/Support Staff

- a. 1421/3121/4121 Criminal History Record Check and Employee Self-Reporting Requirements (Updates)
- b. 3220 Staff Evaluation and Educator Effectiveness (*BP 538 Evaluation of Staff*)
- c. 3231/4231 Outside Activities of Professional/Support Staff
- d. 1630.01/3430.01/4430.01 Family & Medical Leave of Absence (FMLA) (Updates)
- e. 4162 Controlled Substance and Alcohol Policy for Employees that Transport Students
- f. 4220 Evaluation of Support Staff (*BP 538 Evaluation of Staff*)

7.2 8000 Operations

- a. 8420 School Safety (revision)
- b. 8913 Section 504/ADA Prohibition against Disability Discrimination in Employment ***NEW** (replaces 1623/3123/4123 Section 504/ADA Prohibition against Disability Discrimination in Employment)

7.3 9000 Relations

- a. 9160 Public Attendance at School Events

08. EMPLOYEE HANDBOOK LANGUAGE

8.1 Part I - Provisions Applicable to All Staff

- a. Round 14, Part I, Section 3: Employees Child at Work
- b. Round 14, Part I, Section 6: Payroll Dates
- c. Round 14, Part I, Section 11: Personal Leave Increments
- d. Round 14, Part I, Section 17: Evaluations

8.2 Part II - Staff with Individual Contracts under §118.22, Wis. Stats. and Professional/Exempt Non-Supervisory Employees

- a. Round 14, Part II, Section 1: Representation
- b. Round 14, Part II, Section 2: Work Schedule

- c. Round 14, Part II, Section 4: Teacher Absence and Substitutes
- d. Round 14, Part II, Section 6: Professional Compensation
- e. Round 14, Part IIA, Section 1: Representation

8.3 Part III - Non-Exempt Staff without Individual Contracts under §118.22, Wis. Stats. or §118.24, Wis. Stats.

- a. Round 14, Part III, Section 1: Representation
- b. Round 14, Part III, Section 2: Conference Attendance, Travel and Other Compensable Time
- c. Round 14, Part III, Section 2: Emergency School Closing & Inclement Weather Days
- d. Round 14, Part III, Section 2: Meal Period
- e. Round 14, Part III, Section 4: Employee Absence and Substitutes
- f. Round 14, Part III, Section 6: Expenses
- g. Round 14, Part III, Section 7: License Renewal Reimbursement for Special Education Assistants and Drivers
- h. Round 14, Part III, Section 8: Notice of Termination of Employment

8.4 Part IV - Staff with Individual Contracts §118.24, Wis. Stats. Executive, Administrative, and Academic Administrative Employees

- a. Round 14, Part IV, Section 5: Professional Compensation Beyond Base Salary

8.5 Part V - Co-Curricular Employees

- a. Round 14, Part 5, Section 1: Professional Leave to Attend Clinics and State/National Tournament

09. CLARIFY/REVIEW ACTIONS & DISCUSSION

10. ADJOURNMENT

NOTICE: A quorum of School District of Holmen Board members may be present; however, no Board action will be taken.

The School District of Holmen values inclusion and access for all participants for this event. If you are a person with a disability that requires accommodation to attend this event, please contact the District Administrator's office to make a reasonable accommodation request. Requests must be submitted one (1) business day in advance of the event.