

**SCHOOL DISTRICT OF HOLMEN
SCHOOL BOARD COMMITTEE MEETING NOTES
POLICY COMMITTEE
Wednesday, December 4, 2024 5:00 p.m.
Frederic D. Frick Administrative Center
Boardroom
1019 McHugh Road
Holmen, Wisconsin 54636**

01. CALL TO ORDER

C. Lau called the meeting to order at 5:00 p.m.

02. ROLL CALL & NOTICE OF QUORUM

Committee members present were Chris Lau, Khadijah Islam, Dr. Kristin Mueller, Nick Bakke, Caitlynn Hinytzke, Katherine Lavelle, and Eric Schmitz. Maggie Smith and Betty Pfaff were absent. Also in attendance were Dan Garrett and Mike Gasper.

03. APPROVAL OF AGENDA

The agenda was approved by consensus.

04. PUBLIC PARTICIPATION

No one addressed the committee.

03. APPROVAL OF PRIOR MEETING MINUTES

5.1 October 2, 2024 Policy Committee Notes

The October 2, 2024 Policy Committee Notes were approved by consensus.

06. POLICY REVIEW

6.1 8000 Operations

a. 8500 Food Services

Director of Nutrition Services Mike Gasper reviewed changes to po 8500 Food Services. Most changes were minor grammatical changes and updates to streamline dietary accommodations to make the policy more uniform with other school districts. Additionally, updates regarding snacks and vending better align this policy with po 8510 Wellness.

The committee approved by consensus the updated policy as presented.

b. 8531 Free and Reduced-Price Meals

M. Gasper explained the material updates to po 8531 note that children in foster care or experiencing homelessness are immediately eligible for free school meals. The School District of Holmen is not eligible for CEP.

The committee approved by consensus the updated policy as presented.

c. 8550 Competitive Food Sales

M. Gasper noted the only recommended change to po 8550 is updating the nondiscrimination language to better comply with USDA requirements.

The committee approved by consensus the updated policy as presented.

d. 8600 Transportation

Director of Transportation Dan Garrett explained updates to po 8600 Transportation allow for the use of audio surveillance on school buses in addition to video surveillance. The District has the capability to use audio surveillance on buses, but does not currently utilize it. D. Garrett noted it would be helpful in situations to provide context to video. Audio surveillance is not used, and will continue not to be used, in other areas of the District outside of school buses. Other recommended changes include requiring all bus drivers to sign a contract. The contract does not prevent them from driving for other providers.

The committee approved by consensus the updated policy as presented.

- e. 8660 Transportation by Private Vehicles for District-Sponsored Activities or Trips
D. Garrett reviewed the minor changes recommended to clean up po 8660 regarding transportation by private vehicles.

The committee approved by consensus the updated policy as presented.

- f. 8680 Bus Service Contracts
D. Garrett recommended approving minor changes to po 8680 to streamline the policy and move some of the language to others policies where it is more relevant.

The committee approved by consensus the updated policy as presented.

07. CLARIFY/REVIEW ACTIONS & DISCUSSION

The committee is advancing six policies to the Board for consideration. The next Policy Committee meeting is scheduled for March 5, 2025.

08. ADJOURNMENT

The December 4, 2024 Policy Committee meeting adjourned at 5:16 pm.