



School District of Holmen

Substitute Information

START & END TIMES FOR CLASSES

BUILDING	OFFICE HOURS	CLASS START TIME	CLASS END TIME
Evergreen Elementary	7:30 a.m. – 4:00 p.m.	8:30 a.m.	3:30 p.m.
Prairie View Elementary	7:30 a.m. – 4:00 p.m.	8:40 a.m.	3:40 p.m.
Sand Lake Elementary	7:30 a.m. – 4:00 p.m.	8:40 a.m.	3:40 p.m.
Viking Elementary	7:30 a.m. – 4:00 p.m.	8:30 a.m.	3:30 p.m.
Early Childhood/4K		8:25 a.m.	11:00 a.m.
*Morning Session	7:30 a.m. – 4:00 p.m.	11:50 a.m.	2:25 p.m.
*Afternoon Session			
Holmen Middle School	7:00 a.m. – 3:00 p.m.	7:35 a.m.	2:40 p.m.
Holmen High School	7:00 a.m. – 3:30 p.m.	7:40 a.m.	2:45 p.m.
District Offices	7:30 a.m. – 4:00 p.m.		

SUBSTITUTE PAY RATES

POSITION	RATE
Sub Teacher	\$140/day Short-Term Per Diem \$200/day Long-Term Per Diem (10+ consecutive days in the same assignment)
Sub Administrative Assistant	\$16.00 per hour
Sub Ed Assistant (All classifications)	\$15.00 per hour
Sub Custodian	\$16.30 per hour
Sub Food Service Cook	\$15.00 per hour
Sub Bus Driver (CDL Required)	\$21.00 per hour
Sub Bus Driver (Extra Trips)	\$16.25 per hour (NEW)
Sub Van Driver (No CDL Required)	\$16.80 per hour
Sub Bus & Sub Van (non-driving)	\$12.50 per hour
Coach/ Advisor CDL	\$16.25 per hour (NEW)

PHONE NUMBERS

Building/ Area	Building Principal	Associate Principal(s)	Phone
Evergreen Elem 510 Long Coulee Rd	Rachel Fawver		526-9080
Prairie View Elem 1201 Newport Ln	Dr. Nick Weber		526-1600
Sand Lake Elem 3600 Sand Lake Rd	Matthew Meyers		781-0974
Viking Elem 500 E. Wall St	Nina Swanson		526-3316
Early Childhood/4K 500 E. Wall St	Susan Eitland		526-3316
Holmen Middle School 502 N. Main St	Ryan Vogler	Ben Tashner Sarah Thompson	526-3391
Holmen High School 1001 McHugh Rd	Wayne Sackett	Nick Bakke Ben Johrendt	526-3372
Transportation 500 State St	Director Dan Garrett	Asst. Director Andrea Gaulke	526-4752
Buildings & Grounds 500 State St	Director Chad Brandau	Asst. Director Ben Gappa	526-9669
Payroll / HR 1019 McHugh Rd			526-6610