Prairie View Elementary PTO

AGENDA/MINUTES

October 14, 2019
4:00PM - 5:00PM

Board Members:

Co-Chairs: Anouk Goreta & Natalie Heidlage
Secretary: Brittany McIlquham
Treasurer: Naomi Bjergum

Attendees: Dr. Patrice Tronstad, Natalie Heidlage, Anouk Goreta, Naomi Bjergum, Brittany McIlquham, Tim Nielsen, Ruth Brettle, Sarah Miles, Sarah Bryson, Alyssa Haug, Tracy Abbott, Kellie Shriver, Amy Wink, Jackie Bachman, Kim Edwards, Missy Ganz

Topic	Discussion	Action
Call to Order/Welcome/ Introductions		Anouk Goreta calls meeting to order, 4:02 pm
Reports: **1. Secretary's** **2. Principal's** 3. **Treasurer's**	1. Review and approve Sept. minutes 2. Principal Report - Review October newsletter online at link: https://www.holmen.k12.wi.us/prairie_view/newsletters/October%202019%20Newsletter.pdf - Guess the Weight of the Pumpkin: Student Council is having a Guess the Weight of the Pumpkin contest in October. Money collected will be donated to the Children's Miracle Network and food collected will go to local food pantries here in Holmen. - Halloween Parade:Thursday, October 31st at 2:00 pm. Family, friends, and community members are welcome to attend. The children will parade through the cafeteria where you can take photos and enjoy the variety of costumes. - Picture Retake Day 10/17 - Parent Teacher Conferences 11/5 and 11/7, 4-8 pm; Pick-A-Time will be available October 18, 12:00 a.m. and it will close on October 28 at 11:59 p.m. 3. Approve additional funds for Raz Kids	1. Anouk makes motion to approve Sept. minutes, Naomi 2nd, motion passes. 3. Natalie makes motion to approve additional funds needed to support Raz Kids request from Sept. meeting, Missy 2nd, motion passes.
Reports Cards ***Kim Edwards here to speak**	• Kim Edwards, Director of Instructional Services; 608-526-1311; edwkim@holmen.k12.wi.us; is looking for 4-6 parent volunteers to serve on a focus group to review current standards based report cards, and updated proposed drafts; recognizing report cards could use some updating to reflect current needs of families and teachers	• Please contact Kim directly or any PTO board member if you are able to volunteer some time to review and give input on new report cards
Wish List Requests	**1--*Art (Amy Wink)** - Sketchbooks (234.90) (line item, already budgeted for this, and approved) • Will cover 90-100 sketchbooks • Students use these sketchbooks from K-5th grade do a few pages every year; gift for them at the end of 5th grade -Artist in Resident (250.0) • Presentation, demos, inspirational day about art	1--Anouk made a motion to approve additional funds to cover Artist in Resident, Jackie 2nd, motion passes. 2--Anouk made a motion to approve funds for 2nd/3rd grade online reading programs for WIN time, Natalie 2nd, motion passes.

	-Artwork of the Year (100$) (line item, already budgeted for this, and approved) = (584.90 total) • Cost of frame for voted upon piece of artwork for a 5th grader, graduates from high school they get the frame as a gift **2--*Kellie Shriver** -Online Reading Programs for WIN time; Grades 2&3 (290.00 total) • Grades 2 and 3 will be using 'Essential Skills' an online reading program; given an initial placement test, reviews and builds vocabulary, retention, word work, etc. • $145 for 25 licenses; $290 total for 50 students, can swap on and off so many more than 50 kids can benefit from this program **3--*Tracy Abbott-PV Student Council** • Student council t-shirts for 14 kids+advisor; representatives from 3rd, 4th, and 5th grade; shirts are worn during meetings, at school during special events, approximate cost is $127.50; have it currently budgeted for up to $100	3--Missy makes a motion to approve additional funds for Student Council shirts based on increase Student Council participation; up to $140 total, Anouk 2nd, motion passes.
Committees **1--Scrip (Denise Downing)** **Description:** Organize, promote & run contests for scrip sales. Work with treasurer to deposit money & keep books. Help with inventory at school 1 hour per month; additional help elsewhere. **2--Kid's Night Out (Sarah Miles)** **Description:** Help plan the event to support our PV parents as they have a few hours to themselves. Once a year- work the event; schedule volunteers; help prep. **3--5th Grade Bash (Anouk Goreta)** **Description:** Assist with all aspects of planning the event. Set up a meeting with interested Prairie View parents to brainstorm ideas and then set up the next planning meeting date which will be include parents from other schools too.	1--Looking for someone to learn how to process/fulfill **SCRIP**, train with Denise this year would be ideal; • Print copies of SCRIP form to put in staff lounge, bring copies to staff meetings, potential SCRIP wars between grades/teachers for Jeans Day/week for staff; 'Greens for Jeans' 2--Looking for assistance in **Kid's Night Out** planning; Sarah willing to help train this year; and handoff for next year • No charge, ask parents for donation; all donated money goes to whatever club/organization volunteers to supervise/engage with kids during the night as chaperones; usually about $500 given to organization, must be School District of Holmen club or organization • Usually an open gym, board games, snack/meal provided, crafts/art supplies; etc. • Capped at around 100 kids, usually 'sells out' 3--Anouk Goreta head of **5th Grade Bash** committee, most things laid out in the binder provided; need parent volunteers from all other schools, 5th grade teachers to resend reminder to assist with planning • Sign-up sheet for conferences; 5th grade teachers	

Spirit Wear
• **Advertising Concepts**
  ○ **Online sale (pay online directly to Advertising Concepts & they issue us a check for funds raised) free distribution from school or 5$ ship to home**
  ○ **Sale November 5th through November 26th**
  ○ **Two week turn around to get the apparel (around Dec 10th)**
	• Fundraiser planned for this fall, more details to come; November 5-November 26, variety of apparel for youth (boy/girl) and adult (men/women)	

Outdoor Classroom	*Review original plan for Phase 1 and 2 *Review staff survey results from June 2019 • Staff found very windy at times, and difficult to use, side walls or barriers may be helpful • Amy Wink mentioned she has 2 large totes of clipboards that classrooms are welcome to use for outdoor classroom purposes *Discussion for moving forward • May need to resurvey staff in regards to use and anticipated use before moving forward; have more discussion at a staff meeting perhaps	• Updated survey to be sent to staff • Plan to discuss at November staff meeting
Meeting Adjournment		• Naomi made a motion to adjourn the meeting, Kellie 2nd; meeting adjourned, 5:02 pm