

School District of Holmen

PROVIDING MEDICATION TO STUDENTS WHILE AT SCHOOL

Our objective is to provide safe administration of medications to our students. All medications are stored in a locked cabinet and are distributed by the nurse, health aide, secretary or other designated school staff member. We ask for your cooperation in following the guidelines on this sheet.

General Information

- Please discuss with your child why he/she will be taking medication at school and encourage them to remember to come to the Health Office in a timely manner so that they can receive their medication.
- It is recommended that children under 18 years of age not be given aspirin products, especially when suffering from chicken pox or the flu. Studies have shown an increased risk of Reye's Syndrome, a serious condition that causes swelling in the liver and brain, with the use of aspirin products in this age group.
- Antibiotics can usually be given at home. If you have any questions regarding this, please check with your child's physician or call the district nurse.
- The person administering the medication to your child keeps a daily record of what is given. This information is available upon your request.
- Parents/guardians should **pick up the medication at the end of the school year**. Medications are disposed of 3 weeks after school is dismissed for the summer.
- **Parents/guardians must bring all medications for their child to the office of the school their child is attending. No medications should be on the bus.**

Prescription Medication

- The pink School Medication/Procedure Form must be filled out completely, signed by the parent/guardian and the health care practitioner.
- Medication must be in the **original** pharmacy-labeled container, which must list the student's name, medication, dosage and dosage schedule. If there is a change in dosage, there must be a new form completed by the parent/guardian and health care practitioner.
- Please refill medications **AS SOON AS POSSIBLE** and return them to school.
- Please keep a record at home of when your student is likely to need a refill so he/she doesn't go without the prescription while you attempt to obtain a refill.
- Prescription medication **will not** be sent home with students.
- Students may carry their inhaler or Epi-Pen with them, providing there is a medication form in the nurse's office. The form needs to have the health care practitioner's permission and signature along with the parent's.

Over-the-Counter Medications

- The school Medication/Procedure Form must be filled out completely and signed by the parent/guardian.
- Over-the-counter medication must be in the original container with the student's name printed on the bottle or box.
- The exact dosage must be written on the permission card and match that on the container regarding age, weight, etc. of the student.
- Over-the-counter medication **will not** be sent home with students.

We will make every effort to see that your child receives his/her medication in a safe manner and ask for your cooperation regarding the information in this handout.