

October 10, 2023 – Viking Elementary PTO Meeting Minutes

1. Call to order, welcome, and introductions
2. Secretary – Minutes from September PTO Meeting (need motion to approve)

1st to approve Megan - 2nd to approve Jeremy
3. Treasurer – Report on Income & Expenditures (need motion to approve, President & Treasurer to sign)
 - a. Report attached
 - b. Mini grants did not spend as much as anticipated last year, No 4th grade field trip this year, will finalize forecast for the year and add forecasted budget to Viking Elementary website
 - c. Motion to approve 1st - Sara Wengerter - 2nd Nicole Lorentz
4. Principal's Report
 - a. Conferences will be October 24 - 26th, fall field trips to apple farms, I - Ready results came back good and thorough, Fire Safety Week for each grade level, playground and gaga ball pits are in playground design - goes out to bid - drawings are due at the end of the month
5. Old Business (Updates)
 - a. Budget for 2023-24 year - will update on the Viking Elementary website
 - i. Questions: All School Activity Item (\$500) buffer
 - ii. Potential author comes in with books for grade levels
 - iii. Artist in Residency - Earth Day - Mr. Boland gets an artist - \$250 in the past - talks to each grade and share art project
 - iv. Field Trip Transportation - 4th Grade & 5th Grade - Nina will get back to us about this - in the past receipts were turned in - we haven't used this account in a while

v. 5th Grade Artist of the year - No Receipt - Mr. Boland

b. PTO info on site

i. President and volunteer coordinator email with list of officers - updated by Kristy

ii. Remove newsletters

iii. Keep budget, meeting minutes/agendas, mini grants, bylaws - Nicole will send Kristy information to update the website

6. New Business

a. Bingo, Books, Bites - April - undecided still - Jessica will book food trucks - Nicole will look into other options for food trucks and send to Jessica

b. Conference Meals -- (October 24th Tiffany) - Approve to increase budget

c. T Jo's Night (November or December) - Last year we made about \$200 - Megan will contact T-Jo's and pick a date - Nicole will create a flyer and send to Kristy and post on PTO facebook page

d. Committee member update --

i. Spirit Wear Fundraiser - Megan will take over the Spirit Wear Fundraiser

1. One Logo only

2. Coaches Corner only

3. (Marketplace website example from Sand Lake) - Nicole investigated this alternative but we voted No to adding this as an option at this time

7. Festival cards

a. 5% off \$75 or more (6 tickets on a card) Sell for about \$20 for parents/guardian - PTO gets about \$10 - WE decided to not do this fundraiser this year

8. Open Discussion/New Items

- a. Kim Edwards - Title One Coordinator - every student federal program - closing achievement gaps -
- b. Viking Interventionist - Beth Miller and Christina = small groups push into classrooms - teacher will come to her and say can you work with this child for a few weeks - one on one - 1 to 4 ratio - literature groups - transfer lessons into classroom and vice versa (Family and Parent Engagement) 0 Every student gets what they need. A letter comes home to share with parents about how they can best help them. Beth and Christina are involved in conferences or may have a separate conference with parents and student.
- c. EST Educational Support TEam - 30 minutes
- d. Reading Corp tutors
- e. ACT 20 Benchmark most on track for 1st to 5th grade
- f. Kim asked if we can be on call to read a book- Discussed Reconsideration Committee - Family Engagement - offered policy information and her business card

9. Adjournment – next meeting Tuesday November 14 at 6:30pm at LMC

- a. Those in attendance: Nina Swanson, Tiffany Flinstuen, Nicole Lorentz, Jessica Goryl, Kim Edwards, Beth Miller, Sarah Wengerter, Megan Webster, Amanda Bakkestuen, Kristina Kraney, Jeremy Weisling, Kelli Seyforth