

School District of Holmen

Appendix - SALARY

(22 Pay Contracts, 26 Pay Contracts, Nurses, Administrators, Directors, Assistant Directors & Special Contracts)

2023-2024 Pay Date Calendar

Please Contact Payroll at (608) 526-1316 with any questions.

Calendar Year Employee Notes	Calendar Year Pay Number	Pay Period Start Date	Pay Period End Date	PAY DATE	22 PAY Pay Number	26 PAY Pay Number	School Year Employee Notes
	Pay 1	07/01/23	07/14/23	07/14/23			Pay 23 for 22-23 - 26 PAYS
	Pay 2	07/15/23	07/28/23	07/28/23			Pay 24 for 22-23 - 26 PAYS
	Pay 3	07/29/23	08/11/23	08/11/23			Pay 25 for 22-23 - 26 PAYS
	Pay 4	08/12/23	08/25/23	08/25/23			Pay 26 for 22-23 - 26 PAYS
	Pay 5	08/26/23	09/08/23	09/08/23	Pay 1	Pay 1	
	Pay 6	09/09/23	09/22/23	09/22/23	Pay 2	Pay 2	
	Pay 7	09/23/23	10/06/23	10/06/23	Pay 3	Pay 3	
	Pay 8	10/07/23	10/20/23	10/20/23	Pay 4	Pay 4	
	Pay 9	10/21/23	11/03/23	11/03/23	Pay 5	Pay 5	
	Pay 10	11/04/23	11/17/23	11/17/23	Pay 6	Pay 6	
	Pay 11	11/18/23	12/01/23	12/01/23	Pay 7	Pay 7	
	Pay 12	12/02/23	12/15/23	12/15/23	Pay 8	Pay 8	
3rd Payroll	Pay 13	12/16/23	12/29/23	12/29/23	Pay 9	Pay 9	3rd Payroll
	Pay 14	12/30/23	01/12/24	01/12/24	Pay 10	Pay 10	
	Pay 15	01/13/24	01/26/24	01/26/24	Pay 11	Pay 11	
	Pay 16	01/27/24	02/09/24	02/09/24	Pay 12	Pay 12	
	Pay 17	02/10/24	02/23/24	02/23/24	Pay 13	Pay 13	
	Pay 18	02/24/24	03/08/24	03/08/24	Pay 14	Pay 14	
	Pay 19	03/09/24	03/22/24	03/22/24	Pay 15	Pay 15	
	Pay 20	03/23/24	04/05/24	04/05/24	Pay 16	Pay 16	
	Pay 21	04/06/24	04/19/24	04/19/24	Pay 17	Pay 17	
	Pay 22	04/20/24	05/03/24	05/03/24	Pay 18	Pay 18	
	Pay 23	05/04/24	05/17/24	05/17/24	Pay 19	Pay 19	
3rd Payroll	Pay 24	05/18/24	05/31/24	05/31/24	Pay 20	Pay 20	3rd Payroll
	Pay 25	06/01/24	06/14/24	06/14/24	Pay 21	Pay 21	
	Pay 26	06/15/24	06/28/24	06/28/24	Pay 22	Pay 22	
				07/12/24		Pay 23	
				07/26/24		Pay 24	
				08/09/24		Pay 25	
				08/23/24		Pay 26	

As of July 1, 2023, employees shall **NOT** have **ANY** deductions on the third payroll deposit in a month.

Alternate Benefit Plan [ABP] is paid on each regularly scheduled pay date in the contract year. (See Employee Handbook for details)

Flexible Spending Accounts are calculated by deducting the elected amount by 20 pay dates for School Year (22 Pay and 26 Pay) employees and 24 pay dates for Calendar Year employees during the period of election.

School Year Deduction Notes
To cover the months of July and August, there will be a five (5) times deduction for all Kansas City Life (KCL), Allstate and Dental plans.
Since Health Insurance is substantially larger, an additional Summer deduction will be taken on the 22 Pay employees at 1/20 th of the amount due for July and August on each paycheck during the school year (New employees starting mid-year who elect Health Insurance and are a 22 Pay employee will have the Summer deductions due for July and August divided by the remaining pay dates for the School Year).
**A one-time adjustment will be made for Summer Health and Dental on the 06/28/24 pay date to reflect the new premium rate that starts on July 1st.

Employee Handbook Reference: [Section 6 - Pay Periods, Payroll Dates](#)

Created by: [Payroll Accounting Specialist](#)