

SCHOOL DISTRICT OF HOLMEN
Personnel and Governance Committee
Wednesday, December 5, 2018 5:00 p.m.
District Office Conference Room E

01. CALL TO ORDER

02. ROLL CALL

Anita Jagodzinski, Barb Wettstein, Lisa Kosin Joni Wittwer,
Kristin Mueller, Jay Clark, Melissa Kaatz

03. APPROVAL OF AGENDA - approved by consensus

04. PUBLIC PARTICIPATION - none

05. APPROVAL OF MINUTES 11/14/18 - approved by consensus

06. 18-19 Policy Considerations

- a. BP 529 Criminal Background Checks - consensus to advance recommended changes to Board for first reading
- b. AR 532.3 Employee Unpaid Leave of Absence - consensus to advance recommended changes to Board for first reading
- c. AR 533 Posting of Professional Vacancies - consensus to advance recommended changes to Board for first reading
- d. AR 542.4 Use of Vacation Time - recommendation to eliminate administrative rule, to allow one place for staff to find information related to vacation. Consensus to advance recommendation to eliminate to Board.
- e. AR 523.36 Employee Assistance Program - consensus to advance recommended changes to Board for first reading
- f. AR 539.4 Employee Child At Work - need to review original document and find footnote and pull into Google doc.

07. January Meeting - Dr. Mueller shared that we only have 3 policies left to get through this year. She also has a January ERT meeting to review Employee Handbook language changes. Proposing to cancel January P&G meeting and come back in February with Employee Handbook language changes. Consensus by group to cancel meeting for January.

08. NEXT AGENDA: TBD

01. CALL TO ORDER
02. ROLL CALL

A. Jagodzinski, B. Wettstein, L. Kosin, J. Wittwer, K. Mueller, J. Clark, M. Kaatz

03. APPROVAL OF AGENDA
04. PUBLIC PARTICIPATION
05. APPROVAL OF MINUTES 12/5/18
06. EMPLOYEE HANDBOOK LANGUAGE EXAMINATION/TBD
07. POLICY CONSIDERATIONS

a.

08. NEXT AGENDA: TBD

09. ADJOURNMENT Personnel & Governance Committee meeting of January 9, February 13, 2019 adjourns at _____ p.m

08. ADJOURNMENT: Personnel & Governance Committee meeting of December 5, 2018 adjourns at _____ p.m.

Vision: Educating every student to achieve global success.

Committee Purpose: Provide guidance and direction on negotiations for school personnel, Employee Handbook development and revisions, contracted services, and any other personnel or governance related ideas, policies and proposals to improve the effectiveness and efficiency of the school District. Conduct regular review of policies in the areas of personnel and general governance of School District operations.