

SCHOOL DISTRICT OF HOLMEN
REGULAR SCHOOL BOARD MEETING MINUTES
Monday, May 11, 2020 7:00p.m.
School Board Meeting Room/YouTube
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER by C. Hancock, Board President

02. PLEDGE OF ALLEGIANCE

03. ROLL CALL

Board members present were Cheryl Hancock, Anita Jagodzinski, Chris Lau, Barb Wettstein, Brian Wopat, and Gary Dunlap. Rebecca Rieber was excused. Trenton Davig Huesmann (Student Representative) was absent.

04. NOTICE OF QUORUM by C. Hancock, Board President

With six Board members present (C. Hancock was present in person and the remaining Board members in attendance were present remotely) C. Hancock declared a quorum.

05. APPROVAL OF AGENDA

BE IT RESOLVED that the Board of Education approves the agenda for the May 11, 2020 Board meeting. Motion made by G. Dunlap and seconded by A. Jagodzinski. Motion carried.

06. RECOGNITION/THANK YOU

6.1 Foreign Exchange Students 2019-20

District Administrator Dr. Kristin Mueller recognized 2019-20 Holmen High School (HHS) foreign exchange students and their host families. This year's foreign exchange students included Beatriz Nogueira (Brazil) hosted by LaCinda & Patrick Brueggen, Josebe Arandia Arroyo (Spain) hosted by Darren & Jennifer Kalnins, and Elisa Fischer (Germany) hosted by John & Elise Sisler.

07. REPORTS/DISCUSSION

7.1 Parent Transportation Contracts

Transportation Supervisor Beth Hobbs, presented to the Board for approval at the May 26 meeting contracts with individual parents for mid-day transportation of resident students attending private school. The compensation offered is an allowable alternative to providing state-mandated transportation services.

7.2 Employee Handbook Language

a. Part 3, Section 5: Paid Vacation & Part 4, Section 5: Professional Compensation

Supervisor of Human Resources Melissa Kaatz presented to the Board for approval tonight the recommendation to include a sunset provision in the Employee Handbook to allow eligible staff members to carry over an additional five days of vacation to 2020-21 due to the abrupt and unplanned closure related to the COVID-19 pandemic. Any additional days carried over must be used by October 31, 2020. This provision would expire on October 31, 2020.

7.3 School Meal Distribution Continuation through June 30, 2020

Supervisor of Nutrition Services Mike Gasper presented to the Board the recommendation to extend the emergency meal service by the School District of Holmen (District) through June 30, 2020. The original waiver for emergency meal service was set to expire June 5, but the DPI extended the waiver through June 30.

7.4 GRUW-HUB-YMCA Memorandum of Understanding

Director of Student Services Jill Mason presented for consideration on May 26 the recommendation to approve a memorandum of understanding (MOU) between the District, Great Rivers United Way Hub, and the YMCA to provide proactive approaches to student attendance. The MOU includes use of a Community Health Worker to help families address absenteeism.

7.5 Minnesota State University, Mankato - Clinical Affiliation Agreement

J. Mason presented to the Board for consideration on the May 26 consent agenda the approval of a clinical affiliation agreement with Minnesota State University - Mankato beginning August 1, 2020 and ending June 31, 2025.

7.6 2019-20 Budget – Q3 Revisions

Director of Finance and Operations Julie Holman presented to the Board for approval on May 26 the Revised 2019-20 Budget through the third quarter, March 31, 2020. The general fund revised revenue decreased \$19,968 from the original budget and the general fund revised expenditure budget increased \$290,533 from the original budget. The revisions are due primarily to a larger portion of the Viking 2-stage entry construction project moving from the 2020-21 fiscal year to 2019-20. The special education fund has been revised between functions, but the total revenue and expense in this fund remains that same as the original budget.

7.7 HHS Addition and Remodel: Fitness Center Bids

Dr. Mueller and HHS teacher Jason Lulloff presented to the Board for approval on May 26 the recommendation to approve the bid of Dynamic Fitness and Strength for fitness center equipment. Dynamic did not present the lowest bid, but when evaluated for factors including equipment quantity, type and quality, warranty, material composition and durability, the recommended bid best fit the needs of the District.

7.8 Interactive Flat Panel Displays purchase for Sand Lake Elementary

Director of I&T Greg Krueger presented to the Board for approval on May 26 the recommendation to award the bid for the purchase of 28 Newline 75" panels and 2 Newline 86" panels for Sand Lake classrooms to Trox.

7.9 Chromebook purchase

G. Krueger presented to the Board for approval on May 26 the recommendation to award the bid for the purchase of 640 13" Chromebooks and associated management licenses to Strategic Communications, while separately awarding the purchase of 90 11" Chromebooks and associated management licenses to CDW-G.

7.10 2020 HHS Candidates for Graduation & 2021 Graduation Date

Dr. Mueller presented for approval on tonight's consent agenda the list of 2020 Holmen High School candidates for graduation and the 2021 graduation date of May 29, 2021. Due to the COVID-19 pandemic, the 2020 graduation ceremony is postponed to July 25, 2020 where the ceremony will take place at Empire Stadium, dependent on weather and guidelines related to the pandemic.

7.11 CESA #4 Contracted Services

Dr. Mueller shared with the Board for approval at the May 26 meeting the annual renewal of the 2020-21 CESA#4 contract, which includes instructional, special education, collaborative, and administrative services.

08. CONSENT AGENDA ITEMS

BE IT RESOLVED that the Board of Education approves the May 11, 2020 Consent Agenda as presented to include: Personnel Report; Financial Claims and Accounts; Employee Handbook Language; 2020 HHS Candidates for Graduation & 2021 Graduation Date, and Hazard Pay. Motion made by A. Jagodzinski and seconded by B. Wettstein. Motion carried.

09. BOARD MEMBER REPORTS/DISCUSSION

9.1 Board Member comments/reinforcement and committee reports

A. Jagodzinski reported Personnel & Governance Committee meetings have been postponed.

B. Wettstein thanked M. Gasper for his leadership. She also thanked J. Lulloff and all staff that are so diligent to ensure the District receives the correct materials and best value in furnishing the HHS added and remodeled spaces.

G. Dunlap encouraged all to "hang in there" and we will get through this together.

C. Hancock thanked all staff. She included teachers for being creative, flexible, and responsive to help all students learning remotely. She thanked the administrative staff for working for home, which she added is not easy. C. Hancock added she appreciates the extra efforts of all staff including Nutrition Service staff members, bus drivers, etc. She stated the Viking nation supporting each other makes her proud. In regards to graduation, she relayed that survey results from HHS parents and students revealed most want to proceed with a ceremony in person, which is why the ceremony was postponed. She also thanked Board members for being flexible with virtual meetings.

B. Wopat submitted his congratulations to the Class of 2020 during these unprecedented times. He added that on behalf of the Board of Education, he would like to wish them the best of luck in all their future endeavors.

9.2 Correspondence received

9.3 Board Meeting Schedule

a. May 26, 2020 Board Meeting (*Tuesday*)

b. June 8, 2020 Board Meeting

c. June 22, 2020 Board Meeting

d. July 25, 2020 High School Graduation Ceremony @ 10:00 a.m. at Empire Stadium

e. August 5, 2020 CESA #4 Annual Convention @ 5:30 p.m. at CESA #4

10. CLOSED SESSION

BE IT RESOLVED that the Board of Education hereby moves to adjourn into closed session pursuant to Wisconsin Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in this case, analysis of individual district positions, including contract terms and compensation. Roll call vote. Moved by A. Jagodzinski and seconded by G. Dunlap. Motion carried. Roll call: C. Hancock, A. Jagodzinski, C. Lau, B. Wettstein, B. Wopat, and G. Dunlap. B. Wopat did not attend the closed session.

11. ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourns the regular meeting of May 11, 2020 at 8:51 p.m. Moved by A. Jagodzinski. Seconded G. Dunlap. Motion carried.

Submitted by Anita Jagodzinski, Board Clerk