

SCHOOL BOARD POLICY
School District of Holmen
Holmen, WI 54636

FILE: 838
SECTION: 800
COMMUNITY

DRONES USE ON SCHOOL PROPERTY

Philosophical Foundation:

In an effort to maintain the safety, security and privacy of students, staff and visitors, the School District of Holmen (District) has determined that the operation of drones is prohibited by any persons on or over district property during the school hours, at district sponsored events and when other people are present on school grounds, other than specifically allowed below.

For purposes of this policy the term “Drone” shall be interpreted to include, but not be limited to, all Unmanned Aerial Systems, Unmanned Aerial Vehicles and like equipment or/technology.

All operators of drones on school sites are responsible for knowing and complying with all Federal law, FAA regulations, State law/code, County ordinance/rules and Local ordinance/rules related to use of drones. Including limitations created by proximity to FAA registered airports/airstrips, including but not limited to La Crosse Regional Airport (Latitude 43.89N – Longitude 91.26W), Parkway Farm Strip (Latitude 44.00N – Longitude 91.31W) and Holland Air Park (Latitude 44.03N – Longitude 91.30W).

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Administrative Rule/Guidelines:

I. Eligible Uses

- A. The use of Drones shall in all instances be limited to outdoor events only.
- B. Drone operation at events, including but not limited to media, requires Certificate of Authorization (COA) or the necessary 333 Exemption—as issued by the FAA when required by law.
- C. Staff using Drones for educational purposes with the preauthorization of the building administrator. Staff must meet pre-approval and post-approval requirements described below, unless specific exception is stated, if groups of adults or students are present when operating a drone.

II. Pre-Approval and Post-Approval Requirements

- A. Advanced written consent (at least 24 hours) from the building administrator of the grounds you will be operating on and Facility Coordinator, as well as approval of host facility event management.
- B. Operator has proof that he/she is licensed by FAA 333 Exemption to operate the Drone. Detailed description of the particular type of Drone operation requested. District verification that the intended particular type of Drone operation is consistent with the licensed FAA 333 Exemption description.
- C. A signed agreement holding the ownership and operators of event facilities and the District harmless from any claims of harm to individuals or damage to property. In addition, Drone operators must provide event management a current certificate of Aviation Liability insurance with limits of not less than \$1 million. The certificate shall also identify as additionally insureds the District, its board, staff and faculty. The certificate shall also document a waiver of any subrogation involving the District or its insurance. **Staff use of Drones for educational purposes is exempt from this signed agreement and additional insurance requirement.**
- D. Event host managers shall refuse admission to any individual or group attempting or intending to use a Drone without authorization. Event host managers are authorized to suspend play, if necessary, to remove and confiscate any authorized or unauthorized use of a Drone in prohibited areas during a District Event.
- E. Failure to follow this policy may result in the user's admission to the current agreement being revoked and denial of admission to future events on school grounds.
- F. Prior Drone use approval may be revoked if a District event manager has good reason to believe the safety, security and/or privacy of students, staff and visitors is at risk.

III. Use Requirements and Limitations

- A. Drone controllers must maintain line of sight at all times during operation and are prohibited from flying Drones over playing surfaces, seating and spectator areas where and when people are present, as well as event parking areas where and when people and vehicles are present.
- B. Drone controllers and their employers (as applicable) are responsible for ensuring operators are trained and proficient in the use of the Drone they will operate. Drone operators must be aware of the risks that include, but not limited to, personal injury and property damage caused by the Drone as a result of weather, operator error or judgement, and failure of device systems and equipment.
- C. When recording or transmitting visual images, Drone controllers must at all times avoid areas reasonably considered private in accordance with social norms. These areas include, but are not limited to, restrooms, locker rooms, individual residences and health treatment rooms.
- D. For any WIAA Tournament Competition, any transmission, internet stream, photo, image, film, videotape, audio tape, play-by-play depiction or description of any competition and/or game action is prohibited without written consent of the WIAA. All "Real-time," or tape-delayed audio, video or textual transmission of play-by-play is exclusive property of the WIAA and rights-granted entities. Any account/transmission of real-time video, audio or textual play-by-play is prohibited on-site or off-site without consent of the WIAA.

Legal Ref: Wisconsin Statutes:
114.04 – Aeronautics and Astronautics - Flying and landing, limitations
175.55 – Miscellaneous Police Provisions - Use of drones restricted
942.10 - Crimes Against Reputations, Privacy and Civil Liberties - Use of a drone

Local Codes and Ordinance:
La Crosse County Code of Ordinances, Chapter 9 – Public Peace and Good Order
La Crosse County Code of Ordinances, Chapter 11 - Public Health and Human Services
Village of Holmen Ordinances, 95 – Vagrancy & Loitering Prohibited
Village of Holmen Ordinances, 121 – Parks & Recreation
Village of Holmen Ordinances, 127 – Peace and Good Order

Cross Ref: Student Wellness, 341.33
Interscholastic Sports and School Activities, 370
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Relations with Community, 881b

Approved: March 28, 2016

FAA Guidelines for Drone Use

This is a representative list of FAA guidelines. It is the responsibility of the Drone operator to be familiar with and comply with all FAA guidelines.

1. Obtain permission before attempting to fly on school district grounds.
2. Show proof of insurance to operate.
3. Show proof of operator skill, experience and training.
4. Know the specific parameters and space for use.
 - a. May only be used outdoors.
 - b. Never fly over spectators or players.
 - c. Never fly over parking areas.
5. Must maintain visual contact with the device at all times.
6. If more than one device is being operated by multiple users operating parameters will need to be established and followed by the facility coordinator or event manager.
7. Fly below 400 feet.
8. Remain clear of and do not interfere with manned aircraft operations.
9. Don't fly within 5 miles of an airport unless you contact the airport and control tower before flying.
10. Don't fly devices weighing more than 55 pounds.
11. Don't fly near people or stadiums.
12. Don't be careless or reckless with your unmanned aircraft – you could be fined for endangering people or other aircraft.
13. Unauthorized Drone operators may be subject to fines of up to \$25,000 and up to 20 years in prison.