

SCHOOL DISTRICT OF HOLMEN
Personnel and Governance Committee
Wednesday, March, 13 2018 6:30 p.m.
District Office Conference Room E

01. CALL TO ORDER - 6:29 p.m.

02. ROLL CALL

Anita Jagodzinski, Barb Wettstein, Lisa Kosin Joni Wittwer, Kristin Mueller, Jay Clark, Melissa Kaatz

03. APPROVAL OF AGENDA - approved by consensus

04. PUBLIC PARTICIPATION - none

05. APPROVAL OF MINUTES 12/5/18 - approved by consensus

06. 2019-20 HEALTH INSURANCE RENEWAL - reviewed Board presentation on health insurance changes.

07. MODIFIED 2018-19 SCHOOL YEAR CALENDAR - reviewed weather related changes to the calendar for the rest of the school year.

08. EMPLOYEE HANDBOOK LANGUAGE EXAMINATION

- a. Part 1, Section 3: Threats of School Violence - Mandatory Reporting - advance to Board for first review
- b. Part 3, Section 2: Call-In Pay - advance to Board for first review
- c. Multiple Parts/Sections: Per Diem Pay Rates - advance to Board for first review
- d. Part 1, Section 9: Paid Leave Use - advance to Board for first review. Future review of adding "adoption" and child of domestic partner.

09. 18-19 Policy Considerations

- a. AR 539.4 Employee Child At Work - add correct waiver form to folder. Policy changes ok. Advance to Board for first review
- b. AR 542.3 FMLA - recommendation to eliminate policy since information is already included in Employee Handbook. Advance to Board for removal of policy.
- c. AR 815 School Volunteers - reviewed new process for volunteer registrations. Advance to Board for first review.
- d. BP 151 Board Policy/Administrative Rule Development - Dr. Mueller shared policies from peer District's. She took committee input and will review peer policies to come up with a recommendation for the April meeting.
- e. BP 185 Board Committees - Dr. Mueller shared policies from peer District's. She took committee input and will review peer policies to come up with a recommendation for the April meeting.

10. NEXT AGENDA: TBD

01. CALL TO ORDER

02. ROLL CALL

A. Jagodzinski, B. Wettstein, L. Kosin, J. Wittwer, K. Mueller, J. Clark, M. Kaatz

03. APPROVAL OF AGENDA

04. PUBLIC PARTICIPATION

Vision: Educating every student to achieve global success.

Committee Purpose: Provide guidance and direction on negotiations for school personnel, Employee Handbook development and revisions, contracted services, and any other personnel or governance related ideas, policies and proposals to improve the effectiveness and efficiency of the school District. Conduct regular review of policies in the areas of personnel and general governance of School District operations.

05. APPROVAL OF MINUTES 3/13/19
06. **BASE WAGE NEGOTIATIONS UPDATE**
07. EMPLOYEE HANDBOOK LANGUAGE EXAMINATION/TBD
08. POLICY CONSIDERATIONS
BP 151 - BOARD POLICY/ADMINISTRATIVE RULE DEVELOPMENT
BP 185 - BOARD COMMITTEES
09. **2019-20 MEETING AGENDA**
10. NEXT AGENDA: TBD
11. **ADJOURNMENT** Personnel & Governance Committee meeting of ~~April 10~~ **May 8**, 2019 adjourns at _____ p.m

11. **ADJOURNMENT:** Personnel & Governance Committee meeting of March 13, 2018 adjourns at
_7:55__p.m.

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