

# School District of Holmen

## Appendix - Teachers/Nurses

### 22 - Pay

## 2020-2021 Pay Date Calendar

Please Contact Payroll at (608) 526-1316 with any questions.

Teachers/Nurses	PAY DATE	School Year Pay Number	22 - Pay
	09/11/20	Pay 1	1st Payroll
	09/25/20	Pay 2	
	10/09/20	Pay 3	
	10/23/20	Pay 4	
	11/06/20	Pay 5	
	11/20/20	Pay 6	
	12/04/20	Pay 7	
	12/18/20	Pay 8	
	12/31/20	Pay 9	3rd Payroll - THURSDAY
	01/15/21	Pay 10	
	01/29/21	Pay 11	
	02/12/21	Pay 12	
	02/26/21	Pay 13	
	03/12/21	Pay 14	
	03/26/21	Pay 15	
	04/09/21	Pay 16	
	04/23/21	Pay 17	
	05/07/21	Pay 18	
	05/21/21	Pay 19	
	06/04/21	Pay 20	
	06/18/21	Pay 21~	~~
	06/30/21	Pay 22*	3rd & Last Payroll*

22-Pay Deduction Notes	
<p>Employees shall <b>not</b> have insurance, FSA or HSA deductions on <b>the 3rd</b> payroll date in a month. <b>*3rd &amp; Last Payroll Date</b> - The last payroll date will be the 22nd every other Friday payroll date, except in years where the 22nd payroll date falls beyond June 30 of the contract period.</p>	
<p>In these cases, the 22nd scheduled payroll date will be no later than the last business day of June.</p>	
<p>Since Health Insurance is substantially larger, an additional Summer Health deduction will be taken at 1/20<sup>th</sup> of the amount due for July and August on each payroll date during the school year. (New employees starting mid-year who elect Health Insurance will have the Summer Health deduction due for July and August divided by the remaining payroll dates for the school year).</p>	
<p>~~ To cover the months of July and August, five (5) times the insurance deductions will be taken on (06/18/21) except health insurance. Also, a one-time adjustment will be made for Summer Health on the 06/18/21 payroll date to reflect the new premium rate that starts on July 1st.</p>	<p><b>Flexible Spending Accounts</b></p> <p>Flexible Spending Accounts are calculated by deducting the elected amount by 20 payroll dates for 22-Pay employees during the period of election.</p>

Employee Handbook Reference: [Section 6 - Pay Periods, Payroll Dates](#)

Created by: [Payroll Accounting Specialist](#)