Elementary Device Insurance Quick Facts

Repair Costs & Insurance

- Insurance Cost = Grade K-4 is $18 per student, per device **this school year**. Grade 5 is $24.

- Insurance can be purchased until up to three weeks after all students are issued a permanent 1:1 Device, even if damage occurs within that period.

- What is **covered**?
    - Accidental Damage
    - Device is stolen
        - A police report must be filed
    - Power adapters chewed by pets or damaged in another way not determined to be intentional. Cords and adapters will be replaced under insurance as long as the original cord/power adapter is returned to the District.
    - Provided Case
    - Each type of repair is covered **ONE** time under insurance. (ex. Screen cracked: 1st Time, covered by insurance. 2nd Time, cost covered by parent/guardian(s).

- What is **not covered?**
    - Intentional Damage
        - Determined at the discretion of I&T Services staff upon inspection
    - Loss of device, including charger (power adapter and/or cords)

- Payment Options
    - Credit card = Infinite Campus ONLY (processing fee applies)
    - Cash/Check = Pay in the front office of the school building.

For more information about insurance, please visit the 1:1 Handbook Page on the District's Website https://www.holmen.k12.wi.us/departments/1-1-handbook.cfm

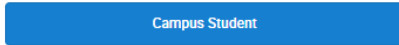# HOW TO ADD AND PAY FOR INSURANCE FOR DEVICES

1. Log into Infinite Campus Parent Portal
    - Go to the School District of Holmen Website (www.holmen.k12.wi.us)
    - At the top of the page, click on Infinite Campus

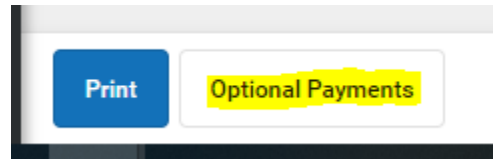   - Click Campus Parent

    - Login with your username and password (if you forgot them, use the forgot password or forgot username links)

2. Click on Fees

3. Click on Optional Payments (at the bottom of the screen)

4. Select the student at the top right side of the page

5. The Insurance options should be available – click Add to Cart

6. You can select the next student if needed and add additional fees to your cart

7. Click on My Cart

8. Add your payment method and Submit payment.