

Viking Elementary PTO
Minutes for January 14, 2020

Meeting called to order by Dacia Carley starts the meeting at 6:30pm. Introductions made and sign in sheet completed.

Minutes from previous meeting: Distributed and read silently. November 12, 2019 minutes.

Motion to approve made by Jodi Kane, 2nd by Amanda Waters.

Treasurer's Report Presented by Amanda Waters; Treasurer. Motion to approve made by Kate Lavelle; 2nd by Beth Waldron.

Principal's Report Submitted by Bonnie Striegel, Principal.

Old business

- December music concerts
 - Concerns about not enough treats
 - Discussion of posting volunteer sign up two weeks before on Facebook.
 - Discussion of better monitoring on the sign up sheet.
 - Discussion of using PTO budget money to help fill in gaps on food needs.
- Results from TJo's night
 - \$202.30 earned
 - Discussion of using publicity of T-Jo's night to encourage use of T-Jo's Scrip cards (update poster).
- Spirit wear fundraiser
 - Jodi Kane provides updates on new available items:
 - Adding joggers for spring fundraiser
 - \$25.00 cotton quarter zip
 - Head band
 - Spirit wear orders will be due on **March 27th**
 - Samples are in and will be display for conferences starting March 19th
 - Discussion from Beth Waldron about a Viking sticker - she is getting a quote on price.

New business

- Discussion about the newsletter for focus on immediate events
 - January newsletter - Chuck E Cheese & Coupon Book sales
 - February newsletter - Family Fun Night, Mini Grants in newsletter
 - March newsletter - Spirit wear & Big Boar
- Chuck E. Cheese night is **January 24th**
 - Stuff available in folders next week (watch your take home folders next week)
 - FB page & eblast
 - Dacia will have materials (sticker & flyer) in the office by Tuesday to go home in folders.
- Coupon books sales start January 23rd ending February 5th.
 - Kristy McKnight has everything all set up
 - Go home by January 23rd
 - Money goes toward flexible seating in new renovated areas.

- Leftover money goes towards benches outside that matches the picnic tables
- T-shirts are the prize for students that sell three books.
- Audit status
 - We are still waiting for the audit.
 - Discussion of having another person do it.
 - The last audit was in 2014.
 - Big issue with the audit is the scrip card documentation.
 - Audit would probably take about 15 hours of time -
 - Audit does not need to be a full audit, but provide tips for how to best do accounting.
- Mini grants
 - Call will go out in January and will be due at the end of February
 - \$2000 budgeted for grants. Elyssa should have them in an email (Viking PTO email).
 - President needs to send out an email
 - President monitors it grants
 - Mini grants will be reviewed at March PTO meeting
 - Jodi Kane needs and updated form - should be available for people to apply on Viking website.
- Family fun night (2/21/20)
 - Everything confirmed and discussed in November meeting.
- Big Boar Fundraiser
 - April 16, 2020
 - All set up
 - Healthy volunteer sign up
 - Get out volunteer call early - send to building staff first (give them a few days to sign up)

Open discussion/new items/other fundraising ideas

- Discussion about how to spend all activity fund (\$500)
 - Beth Waldron talks about Opera for the Young (February 6th).
 - Needs \$400 to help cover the cost
 - Performance for the entire school
 - Discussion about whether or not to spend \$400 on Opera for the Young and additional \$100 on Earth Day program.

Meeting adjourned at 7:15pm and next meeting on February 11, 2020 at 6:30pm.

Those in attendance:

Dacia Carley, Aubrey Gruen, Kristy McKnight, Jodi Kane, Beth Waldron, Bridgette Faron, Bonnie Striegel, Heidi Piercina, Amanda Waters, Kate Lavelle